

St. John the Baptist Catholic Parish
SJB Parish Pastoral Council Committee Meeting Minutes
BRING PEOPLE - BODY, MIND AND SOUL - TO CHRIST

Meeting Date: September 15, 2026

Call to Order: 7:00 pm

Prayer: Father Paul Ruwe

PPC Members: Dave Haller (excused); Doreen Heuser; Sylvia Ruthven; John Wood; Pete Hebauf; Kathy Nocks; Roxann Rybolt; Patrick Simmons; Ray Roll; Hank Menninger (excused); John Fohl (excused) Logan Montgomery

D. Heuser conducted the PPC Meeting due to D. Haller's absence.

Previous PPC Meeting Minutes: August Meeting Minutes have been approved and distributed. Motion to Approve: 1st P. Simmons; 2nd L. Montgomery.

Staff Report: Nichole Herrmann, School Principal: She began by saying the beginning of school has been going well and everyone is getting acclimated. Three new teachers: Mrs. Pavsek (2nd grade; Ms. Frame (3rd grade) and Mrs. Ernst (4th grade). Handled professional development prior to beginning of school including CPR/AED training. Enrollment increased by 11 students from 25/26 year to 262. Also, there are 10 new students in grades 3 through 8 and an increase of 13 students in K to 8th grade. //She then talked a bit about the MAP testing which will happen soon and the AOC and State of Ohio beginning of year reports. She stated there will be a two-day event at XU featuring Dr. Salkeld Educating for Eternity. They are also working on the PTO fund raiser the Walk-A-Thon.

Pastor's Report: Father Paul reinforced last month's discussion concerning the Beacons of Light's new phase of Family Unity Discernment and activity at the deanery and parish family level which will be facilitated by the Archdiocese's Center for Parish Vitality and aimed at speeding momentum for the necessary stages of progression for each family of parishes, as well as, providing energy for next year's Archdiocesan Synod. On 10-3, from 9 am to 12:30 pm, St. James will host, along with the AOC Center for Parish Vitality's Ricky Matthews, a Deanery Synod with SJB Leadership team and SJB PPC. On Saturday, 10-17, Saint John's will invite parishioners to attend along with parish staff and PPC a parish family Reflect Synod from 9 am to 3:30 pm. Father states there will be three parts that day. One will be a snapshot of SJB (provided by the Leadership Team) including finance, facilities, faculty, and parish attendance numbers; followed by question-and-answer session. The second part will introduce methodology and spiritual guidance from the AOC. The third part will be looking at what the AOC has in store for SJB. A flier will be in the Bulletin with various instructions on how parishioners can sign up to attend. This will introduce methodology and spiritual guides with some exercises involving parishioners' participation. After that day, the Staff Leadership Team will work with the Archdiocese looking at leadership and PPC to make an overview report to the Archbishop. L. Montgomery asked about the dates again. Father explained 10-3 will be at the deanery for a gathering of SJB staff and PPC, then 10-17 will be at Saint Johns for our parish which will make October a busy month. //Father then talked about the Parish Picnic scheduled for 9-25 with gates open at 5 pm and rides beginning at 6 pm. There is no admission; however, a free will offering is welcomed and canned goods will be given to SVdP. //He then discussed the change for St. Francis Blessing of Pets which will move to the school parking lot this year. The date is set for Sunday, 10-4, at 6:15 pm in the school lot next to the parish office. The Blessing of Pets will lead into the usual Sunday evening junior high PSR. //Father also discussed the milestone wedding anniversary Mass which is set for Sunday, 10-11 at the 11:15 Mass and will be followed with a luncheon for those having milestone anniversaries. The luncheon will be

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hosted by the SJB Parish Life Committee. // He finished by talking about the current OCIA group which will be concluding its rites and a new OCIA group will begin. Again, he stated, October will be a busy month.

Business Manager Report: J Siemer stated the first month of the 2027 financial year was positive. He then went into some detail. July FY 2027 financials are reconciled. The Church: July collections were more than budgeted. Other Income was unfavorable to budget. July expenses are favorable to the budget. The monthly surplus was also favorable to the budget. // School: July revenue was favorable to budget. July expenses were favorable to the budget. The school's July deficit is favorable to the budget. // Total Church, School and Cafeteria: For July there is a deficit which is favorable to the budget. //Statement of Financial Position: Cash and Investments on the balance sheet decreased. // Other items he reported: the Archdiocese has finished the financial review and SJB did very well with some minor changes suggested. // Building and Grounds: The work on rectory gutters is completed, a dry well has been installed in the parish office parking lot to eliminate flooding of the school parking lot. Also, several loose slate pieces have been removed and replaced on the old church roof. P. Simmons asked if the roof on the old church would be replaced. J. Siemer stated he has been getting some quotes. However, they are expensive. P. Simmons stated he would like to see the old church made more attractive inside. J. Siemer stated the old church needs new gutters too. //New church: installed wheel stops and moved parking signs out father in the lot behind the church. **Near-Term Activities (Underway/Planned):** J Siemer stated the finance August month end reconciliation and the AOC financial review will be reported. //Church: Review the security, clean carpets, replace candle money boxes with larger ones. //Building and grounds: Get quotes on rectory boiler. K. Nocks asked if this would be a new boiler. J. Siemer stated it would be similar to what is there now. //School: Bathroom partitions replacement. **How has he impacted the STJB Vision this month: Bring People – Body, Mind and Soul – to Christ?** Continuous focus on maintaining a financially stable parish through adequate collections, expense control, balance sheet management, and budgetary accuracy. Enhancing our infrastructure through the effective use of donated funds.

Pastoral Associate Minister: T. Palmer reports the Hoxworth Blood drive on 8-19 had 38 people donate. They collected 36 pints of blood saving 108 potential lives. //Young Adult Mass and Wings Night was on 8-20. Fall OCIA began 8-27 with four adults and two teens. //Rite of Welcome was held on 8-8 for one of the candidates in the Spring OCIA group. There are four people in this process, and they are expected to receive Sacraments of Initiation in November. //She also assisted the Music Minister during his vacation absence with worship aids etc. //Worked on Sacristan coverage during vacations. She wanted to give a special "thank you" to R. Walter for covering the weekday Masses, as well as, one Sunday Mass during vacations. //Marianne Linesch notified her in August that she was stepping down from the Sacristan role for now. T. Palmer thanked Marianne for the years' service and looks forward to working with her in other volunteer positions. //Technology: Publisher was shut down for parish staff of 8-3. No issues were reported. She also ensured all school phones were working properly after cleaning was completed. **Near Term Activities (Underway/Planned):** P. Handra will be training at 4 pm Masses for Sacristan role beginning 9-6 and 9-13. P. Handra and L. Greer will be the Sacristans for 4 pm Mass. //Tuesday Night Bible Study began 9-8. // Holy Land Shepherds Sale weekend was 9-13. // New Server training is scheduled for 10-3 and 10-7. // FUD activities and Meetings are underway. // Discipleship Index Meeting is 9-21. // Technology: Ordering two laptops in the parish office for DRE and Pastoral Minister. // Order one AP for parish office main floor. **How has she impacted the STJB Vision this month: Bring People – Body, Mind and Soul – to Christ?** In August, she impacted the vision through: Body, Mind and Soul: The Rite of Welcome at the 4 pm Mass impacted a parishioner who said they were so glad they were at the Mass; it gave them great hope for the future of the church.

Music Director: P. Wickliffe, Music Ministry reports the SJB Choir Rehearsal and Anthem Schedule are posted on line. //SJB Schola Rehearsal and Anthem Schedule also posted on line with session in October, November, March, April and possibly three or four vigils. //Guest organist, Sarah Simko, will collaborate with P. Wickliffe.

//school masses are underway, and liturgies planned through end of school year. // Musician schedule through end of September is posted: Within the next weeks MSP will indicate new module of cantor scheduling. //New cantors are working well. // A few issues with the organ console have been identified for the next tech visit. //Chapel piano identified as needing tuning. An appointment is being made. //Worship Aids transferred to Word is working well. Experiments with Christmas and Triduum materials in the format are now underway. **Near Term Activities (Underway/Planned):** Congregational participation will continue to develop. //Appointments made with several couples scheduled to be married through November 2026. // Continuing Microsoft Publisher conversion process. **How has he impacted the STJB Vision this month: Bring People – Body, Mind and Soul – to Christ?** He states he is going the extra mile for a community that is worthy of the best and his dedication.

Principal: See Staff

Director of Religious Education: J. Schaefer reports PSTR registration is at 115. //School is running and religion tests are going well. // Preparing for ARK training. // Youth Ministry small group is beginning in October. He now has two adult mentors. // Steubenville Youth Conference went well. // Updating youth FB page and Instagram. // Recruiting high school youth and adult faith mentors for small groups. // Looking for more adult help with PSR program. // Planning for First Sacraments and Confirmation. // Brainstorming ideas with youth ministry volunteers to get more youth. // Finished calendars for school year // Invited graduating 8th grade students to join the youth ministry program. **Near Term Activities (Underway/Planned)** Organizing and advertising for youth group small group meetings. // Planning for Youth Ministry events. // Planning for First Pizza and Game night. // Recruiting for PSR teachers. // Planning Confirmation events. **How has he impacted the STJB Vision this month: Bring People – Body, Mind and Soul – to Christ?** In August, we impacted STJB through Body, mind and soul – led high school students through Sunday Scripture and talked about how they can apply it to their life and what to do to prepare to hear the readings at each Sunday Mass. // Some youth helped at Bountiful Hearts Meal in August.

Building and Grounds: see J. Siemer's report.

Love in Action: K. Nocks reported the August Bountiful Hearts meal was provided by the Losekamp cousins. This is one of the largest groups to host each year. Brunch for lunch was served and enjoyed by 128 neighbors. Currently, the Love in Action group is working on the Church's Transportation Ministry. They have better guidelines and communications with volunteers. Details will be discussed later.

Parish Life: J. Losekamp reports the usual ROMEOS, Juliets and Breakfast Club continue. The Skyline fundraiser on 9-10 was successful. Final results are not finished. The Milestone Anniversary Celebration including luncheon is scheduled for 10-11 at the 11:15 am Mass.

SVdP: R. Roll stated they are looking forward to collecting goods at the SJB Parish picnic. This is one of their larger canned good donation periods. He then said this is the third year for the pantry and it has aided in getting more people interested in volunteering for SVdP.

Old Business: There were no questions received at the September Meet and Greet PPC. D. Heuser then called for volunteers for the October Meet and Greet scheduled for October 3 and 4: October 3; 4 pm Mass: K. Nocks and possibly H. Menninger. October 5: 8:30 am Mass D. Heuser, L. Montgomery and P. Simmons. October 5 11:15 am Mass: J. Rybolt and J. Wood. K. Nocks reported the new PPC member name tags have been ordered and should be arriving. D. Heuser then turned the meeting over to P. Hebauf to discuss the New Members Dinner. The date has been set for November 15 a will be moved to the new church Gathering Space. The video is being produced by Jack Davis. P. Hebauf then showed some of the video. It is an excellent video about SJB,

school and church. P Hebauf stated J. Davis will be videotaping some of the 11:15 am Mass this weekend to be included in the video. K. Nocks asked if the video would be shown on the FB site. Father said after the New Members Dinner it should be released.

New Business: D. Heuser stated the Reach Out Pregnancy Partnership Dinner will be held in October on Tuesday, October 20. Apparently, they are going to go back to having the dinner instead of the program they have had the past two years. She asked for contributions for a basket being offered at the dinner. PPC members gave her donations.

Adjournment Motion: 1st R. Rybolt; 2nd K. Nocks

Closing Prayer: Father Paul Ruwe

Submitted by: S. Ruthven, PPC Secretary 9-15-26