

St. John the Baptist Catholic Parish
SJB Parish Pastoral Council Committee Meeting Minutes
BRING PEOPLE - BODY, MIND AND SOUL - TO CHRIST

Meeting Date: September 20, 2022

Call to Order: 7:00pm

Prayer: Father Paul

PPC Members: Dave Haller; Doreen Heuser (excused); Sylvia Ruthven; Louis Egbert; Rose Humbert (excused); Kathy Nocks; Marianne Lienesch; Teresa Meyer; Doug Lohman; Hank Menninger (excused); Pam Reiter; Mary White

Previous PPC Meeting Minutes: August meeting Minutes were approved and were distributed. Motion to approve by M. Lienesch; 2nd by M. White

Staff Report: Music Ministry – M. Johnson: M. Johnson began by explaining how he has some new choir members who are from Indiana churches where the choir has been disbanded. He also spoke of working on Children’s Choir again. Before COVID he had a good children’s choir going. Currently, he has ten members and wants to build to 20. Previously, the children’s choir was only open to SJB school children. Now, all SJB parishioner children are welcome whether they go to SJB school or not. He has the children’s choir rehearsing in the new church. He hopes to have them perform at a Mass in October. //He has also been working on changing of sung service music. The 21st Sunday in Ordinary Time marked a major shift in the Gospel Readings through Christ the King. This change of music is intended to help us enter into that shift through our ritual. He thanked P. Reiter and volunteers for changing out the booklets in front of hymnals. //He has been accepted into an advanced certificate program in liturgy that is facilitated by the Federation of Diocesan Liturgical Commissions. He will have assigned readings and other tasks to demonstrate competency in areas in which he does not have previous coursework. It is a 20-part weekly on-line series on the coming revision to the Rite of Christian Initiation of Adults (RCIA). //The Adult choir returned for Sunday Mass rehearsals. // Near Term Activities (Underway/Planned): Monthly Meditative Prayer in the Spirit of Taizé’ returned. Adult Choir returned 9-11. Organizing paperwork and scheduling for re-launch of Children’s Choral program. The first rehearsal 9-13. **How has he impacted the SJB Vision this month? Bring People – Body, Mind and soul – to Christ:** He has been organizing and strategizing how to rebuild the children’s choral program, since it stopped during COVID. He is pleased to have the help of M. Fette and R. Abt. Learning of musical skills and healthy singing techniques are important and have high priorities. The exposure our prayer rituals and liturgical year that comes from participation in any church choir sometimes gets overlooked. This is true for children who are experiencing many new things for the first time. The ability of choral singing to draw the singer closer to Christ cannot be overlooked. Additionally, with children and their need of parental transportation and accompaniment to Mass, there is an opportunity to evangelize and provide space to grow closer in their relationship to Christ.

Pastor’s Report: Father Paul began by stating he will be gone for a week with all priests in the Archdiocese to continue their work on Beacons of Light. He explained how he now has a liaison from the Archdiocese to help focus on SJB’s needs and plans. At this meeting they will be discussing the practical components of Beacons of Light and how these will be implemented here and at other parishes. K. Nocks asked if the liaison is from the Archdiocese. Father explained the liaison is contracted by the Archdiocese with outside knowledge and skills dealing with these types of changes. He has found the liaison most helpful. D. Lohman asked if other areas have worked through Beacons of Light. Father stated Beacons of Light has been in existence for about five years and has been successful in many states. L. Egbert asked if there had been a decrease in attendance because of Beacons of Light. Father and M. Newton stated they have not seen a decrease. M. Newton stated the October

count will be helpful with attendance and help give SJB a starting point since COVID. Father ended his discussion with how most months will be implementing and talking about Beacons of Light.

Business Manager Report: M. Newton discussed the July financials and had a handout for everyone. He explained how July collections were above budget and Other income was above budget mainly due to festival revenue in July. July expenses were better than budget with the majority of it being timing – the May/June interest accrual which will be paid in November, and the accrued 12th month healthcare. There is no YTD since July is the first month of the new fiscal year. // School: July revenue is below budget, driven by shortfall in Ed Choice payments versus the accrued revenue. All of the shortfall was received in August. Expenses are favorable to budget due to the accrual of a 12th month of healthcare not yet paid and favorable wages due to the timing of the payout of teachers who have left the school which offsets a large computer purchase that will be refunded with EANS (Emergency Assistance for Non-Public Schools) funds. //Total Church, School, Cafeteria: A positive July revenue and expenses resulted in a positive variance to budget, although most of the variances are timing of income and expense accruals. //Statement of Financial Position: The July cash balance decreased due primarily to the net loss for the month. //The festival was very successful. Preliminary revenue of \$145K versus budget of \$108K. Preliminary expenses of \$56.5K versus budget of \$68.5K, for a total positive variance to budget of \$49.5K. //M. Newton created a Financial Summary of 2022 for the Bulletin and reviewed it with PPC. //The Semi-annual One Faith, One Hope, One Love payment was \$55.0K versus forecast of \$25.7K. // Building and Grounds: There is a major geothermal well equipment issue which will have to be repaired. The economic impact is to be determined. //School: Lubbe-funded Junior High window tinting is mostly complete, room cleaning/floor waxing is also complete. Near Term Activities (Underway/Panned): Finance: August reconciliation, church contributions versus debt analysis (including prepayment possibility, entity profitability). // Church: Super Raffle mailing, IT security measures. // Buildings & Grounds: Geil HVAC challenges with geothermal units, handicapped parking light, responding to daily work orders. // School: Cafeteria equipment is to be installed in late October or early November. //Other: Athletic fields project, Athletic Association sports profitability analysis is underway. M Newton was asked how soon the cafeteria equipment would be installed. He said late October to early November. They are waiting until both pieces arrive to save on installation costs. **How has he impacted the STJB Vision this month? (Bring People – Body, Mind and Soul – to Christ).** Holding the festival provided a wonderful opportunity to bring church employees and the community together in support of SJB. Continuous focus on maintaining financially stable parish through adequate collections, expense control, balance sheet management and budgetary accuracy. Enhancing our infrastructure through effective use of donated funds.

Pastoral Associate: T. Palmer has been helping J. Schaefer get a head start of PSR. She has completed a social media plan. T. Palmer has trained new Altar Servers and Extraordinary Ministers of Holy Communion for weekend Masses. She managed the Pop and Church booths at the festival. She had the confirmation candidates and youth group assist. Near Term Activities (Underway/Planned): RCIA group meetings began 9-15; She is completing Welcome Packet that will be given to new parishioners; She is also working on preparations for the Ministry Fair scheduled 10-29/30. **How has she impacted the SJB Vision this month? Bring People – Body, Mind and Soul – to Christ.** Through these areas: At the pop booth, she had teens collecting intercessions from the community. After each shift they prayed for the intercessions on the Cross and the Cross was taken to the church for Sunday Masses.

Director of Religious Education: J. Schaefer reported he met with PSR Catechists to see how many volunteers would be needed as the students register. When classes get to certain size, he will split them if we have enough catechists. // PSR Registration is at 125 students registered for classes on Sunday morning (Grades 1 – 6) and Wednesday nights (Grade 7/8) //School Masses are held Friday mornings. Training the lectors and servers is ongoing keeping Mass running smoothly. //T. Palmer set up the volunteer list of students for the first half of the

year. //A notice to 6th grade students to lector at school Mass times has been sent out. //Confirmation preparation dates are set. // Confirmation students went o Bountiful Hearts Dinner in August and helped as needed. //He is getting acquainted with the schedules and what is being done at SJB for Religious Education for children and youth. //He helped with pp booth at the festival. Near Term Activities (Underway/Planned) Confirmation Parent meeting 9-13; Getting organized on youth ministry events and topics; Service with Confirmation Candidates (Bountiful Hearts Dinner, T. Prayer, Reach Out Banquet); Also getting associated with his new role as SJB DRE. **How has he impacted the SJB Vision this month? Bring People – Body, Mind and Soul – to Christ:** PSR has nurtured the body, mind and soul by bringing students closer to Christ. Confirmation Service work helps nurture the body, mind and soul of those we minister to. Training students for the Mass helps build up the community to draw them closer to Christ in the Eucharist

School Principal: Nicole Herrmann reports the school year kicked off with a meet the teacher night on 9-22. She thanked Dr. Martinez Orthodontics for bringing their photobooth for the night. // School enrollment is at 244. We had about six more K-8 students this year. The preschool is a few students less. Outside of Kindergarten, we welcomed: 2 First Grade; 3 Second Grade; 1 Fifth Grade; 2 Seventh Grade and 1 Eighth Grade. // Distribution of new teacher chrome books and laptops has been finished. Distribution of new student chrome books for 5th-8th grade. //New flooring in the main office and principal office is complete. //New window tint on Junior High windows is complete. //She implemented new elective classes for 5th – 8th grade students. Four electives are offered and students rotate quarterly for each elective. //Near Term Activities (Underway/Planned): Beginning of the year reports due for AOC and the State of Ohio; Waiting on new Clever boards to be delivered and installed; Application of Safety/Security grant is in process; Attendance in “Partners in Mission” Marketing/Recruitment Workshops is upcoming; Exploring new desk options for all grade levels to be purchased; Waiting on quotes for new water fountains with filling stations for Jr. High building. **How has she impacted the SJB Vision this month? Bring People – Body, Mind and Soul – to Christ.** She has impacted the vision this month by opening the new school year with Mass and the teachers are focused on “Be the Light” (Mt 5:16) four ourselves and others.

Parish Life: P. Reiter reports they had seven at their meeting on 9-13. Men’s lunch met on 9-6 with five attending; Proceeds were received from the O’Charlie fundraiser of \$195.47. They also completed their obligation to sponsor an El Salvador student. Near Term Activities (Underway/Planned): Romeo’s on 10-4 at Monks Kitchen; Juliet’s on 9-22 at Monk’s Kitchen; Breakfast Club on 10-8 at 9:30 am at Bob Evans. //The Christmas fundraiser Christmas Ornament sale order details are finalized. P. Riter brought the ornament to PPC meeting. It is red round glass with a sketch of the new church on it. They plan to begin selling the ornament after Masses in November. The cost will be \$10. //The Milestone Wedding anniversary is set for 10-9 with a blessing by Father Ruwe and a reception following Mass. Father Ruwe will also pass out the Archdiocese certificates at the reception. There are ten couples who are participating. //Trunk or Treat will be held 10-30 from 3 to 430 pm. It’s a family friendly event and will take place in the school parking lot. Parishioners can participate by either passing out candy from their car trunks or bring children in costumes to Trick or Treat for candy. //PLM has been invited to help at Weber’s Pumpkin Festival in the Lohman’s Booth on the weekend of 10-15/16. **How has this group impacted the STJB Vision this month? (Bring People – Body, Mind and Soul – to Christ).** Parish Life Ministry is to develop and host social activities for the gathering of SJB parishioners to grow together as God’s family, celebrating each other’s lives and to promote Christ’s love through outreach to the Community and the world.

Reports from Social Action: Deacon D. Meyer reported the Bountiful Hearts meal as successful. //Feeding Our Children: The State of Ohio assisted families this summer who are on the school lunch program. Social Action will resume distributing meals for those children who have been in the program at school bread during the 2022/23 school year. //Community Garden: Harvesting is complete. Many people in our community received the vegetables from Bountiful Hearts Meals to needy families and Senior Citizen groups. // Hopes Journey: The

home purchased in Miamitown is now being furnished and a search is on for a house manager. They are also looking for mentors for the men and a van before welcoming residents. D. Meyer asks all parishioners to pray for their group. // Spanish Mass: continues with 30 to 40 every week. //Transportation: Continues to be ready to help parishioners. // Stephen Ministry: This group helps support those struggling with life issues. They plan to do more advertising. Currently, located on one of the cabinets in gathering space, there is a box with cards for those who want to have someone visit them. //El Salvador: D. Meyer thanks those who contributed to the education of students in El Salvador. They are hopeful they can make a trip to El Salvador in February 2023. //Blood Drive: The Blood Drive on 7-21 was successful. They had enough doners to potentially save 93 lives. **SVDP:** C. Nocks reported the plans for the SVdP Pantry. M. Newton is working with the AOC and SVdP to develop a legal agreement describing how the building will operate on SJB land. The estimated cost is for the new building is \$40,000. Currently, they have \$21,000 in the building fund. She reports at the last Bountiful Hearts Meal the pantry served 34 families, 62 people and 102 bags of groceries. The Furniture had a record setting month with 226 miles traveled and 37 volunteer hours. The “Clean Out Your Closet” will be held at the SJB School parking lot on 10-29/30.

Building and Grounds: D. Lohman stated as M. Newton reported they are looking at the Geo-thermal well problems at the school and church buildings. He also stated Harrison’s Road project of repaving Park Avenue between Jefferson and State will cause a lot of school traffic problems.

Athletic Association: No report

Festival: M. Newton stated the festival was extremely successful. (See comments in Business Manager section)

Old Business: D. Haller asked for volunteers for meet and greet the first weekend in September: 4 pm: K. Nocks; 8:30 am: D. Heuser and M. White; 11:15 am: P. Reiter and L. Egbert.

New Business: K. Nocks requested PPC agree to host Bountiful Hearts Meal in April of 2023. All agreed. //There will be a Parish Ministers Fair outside church on October 29 and 30. A tent will be set up with representatives of the various ministries SJB offers to talk with parishioners after Mass.

Adjournment: Motion: P. Reiter; 2nd M. White

Prayer: Father Ruwe

Submitted by: S. Ruthven 9-20-22