

St. John the Baptist Catholic Parish
Pastoral Council Committee Meeting Minutes

Meeting Date: May 25, 2021

Call to Order: 7:03pm/**Prayer:** Father Jeff

PPC Members: Don Kuntz; Sylvia Ruthven; Fred Fox (excused); Nancy Gruber; Doreen Heuser(excused); Rose Humbert; Marianne Lienesch; Doug Lohman; Butch Muddiman (excused); Bob Ostertag; Carrie Roesener; Pam Reiter

Previous PPC Meeting Minutes: April 2021 Zoom Meeting Minutes were approved and distributed. Motion to approve: M. Lienesch; 2nd N. Gruber

Special Issues: Beacons of Light/Guiding Principles and Vision Points. Father Jeff spent time explaining exactly what Beacons of Light will do and the impact it will have on parishes. Beacons of Light is a multiyear process of pastoral planning for the Archdiocese of Cincinnati. It is rooted in prayer; groupings of parishes will come together as one faith community. These new Families of Parishes will be stronger together, focused more on mission than on maintenance. It is believed the Families of Parishes will grow closer to God, follow Jesus through the power of the Holy Spirit and radiate Christ in our lives. There are many vision points and parameters. PPC spent time with Father going over some of the parameters in detail.

Pastor's Report: Father Jeff discussed how well the First Communion services went. He talked about how thankful he is for T. Palmer and others involved in bringing these First Communion Services together. //He then discussed the May Crowning. He was pleased with the service which had a good attendance, more than 40 people. He thanked those who helped with all the details. He discussed vacation schedules for the Staff and he will go on a retreat in July. //Father discussed the various changes due to COVID restrictions relief. He then discussed week day Mass changes: Monday will be Noon Mass; Tuesday will be 7:30 am; Wednesday will be Noon Mass; Thursday will be 6 pm; Friday will be 7:30 am and Saturday will be 7:30 am and 4pm. The reasons for these changes were lack of attendance (on Monday) and time needed for other meetings, etc. (on Thursday).

Deacon Meyer Report: D. Meyer reported he will be retiring from his paid staff position the end of May. He will, however be continuing in the ministries that have been established during his time on staff. He will continue to serve the parish as a Deacon. Permanent Deacons in the Archdiocese cannot retire until age 75. //Spanish Mass: The attendance has grown. On 5-2, as part of the virtual delegation with El Salvador, SJB celebrated Mass with the priests (Padre Jorge Grande, pastor of Santa Cruz and Padre Geronimo Cucufate at Our Lady of Guadalupe) and congregations of the parishes in El Salvador and shared it live with screens in the church. //Bountiful Hearts Meal: Deacon Meyer expressed his appreciation of fellow parishioner John Frerick, owner of Monk's Kitchen/Angilo's Pizza and his staff who volunteered their time preparing and donating 120 cheese and pepperoni pizzas with chips for the April meal. Members of St. Vincent De Paul Society were also helping with additional food, bread, milk and eggs from parishioners' donations. The Bible study group of Diane Brockman will host the May meal. At the May meal, tickets for the 6-27 chicken dinner will be distributed in lieu of the Saturday meal. These tickets will be paid for by the \$100 Bountiful Hearts and St. Vincent DePaul funds. // Feeding the Children: Deacon Don reports they received \$2,647 from a special collection which helps the group

continue to distribute meals during summer months. They deliver the meals 6-1 through 8-10 at 11am. // Hope's Journey: There is a contract to sell the property on Park Avenue for a profit. Deacon Meyer hopes to acquire the Pathway to Home Property on Kilby Road. The group needs a place that can house nine homeless men. The second annual golf outing fundraiser is scheduled for 7-24 at 10 am at Circling Hills Golf Course. //Transportation: People's needs are being met. Judy Enginger is coordinating efforts with other volunteers. //Community Garden: Sarah Heffron had an ad for the garden in the bulletin which attracted new volunteers for planting and delivery. The garden outside church is underway thanks to the efforts of volunteers. //Stephen Ministry: More people have been receiving care from the Stephen Ministries volunteers. Deacon Meyer stated the group can always use more volunteers as care givers. //El Salvador: Deacon Meyer reported that even though the physical trip to El Salvador did not happen because of COVID restrictions, they shared a virtual delegation with them through Zoom on 4-29 and 5-3. The people at CRISPAZ (Christians for Peace in El Salvador) who coordinate the annual trip, made all the arrangements and helped coordinate the virtual delegation. One of the highlights was that many SJB sponsors of school children through the scholarship program got to meet their child and speak with them for the first time with translators from CRISPAZ. Deacon Meyer was very thankful for everyone at SJB and in El Salvador who helped bring this virtual delegation and Masses together. //Deacon Meyer also thanked those who contributed to the special collection for the clinic at Santa Cruz Parish. SJB raised \$2,000 which helps with health care needs for sisters and brothers in Soyapango (the neighborhood which the parishes serve).

Business Manager Report: M. Newton presented and reviewed the annual 2021/22 budgets for church, school and cafeteria and received Finance Committee approval. After the review a consensus of PPC approval was reached for M. Newton's 2021/22 budget. // He then talked about March financials: He stated collections have been favorable and significantly improved since the budget reduction due to Covid. The forgiven PPP loan hit the income account in March. Excluding that, Other Income exceeds budget primarily due to the Super Raffle. YTD expenses are better than budget primarily due to less than budgeted utilities and health care. //School: March revenue was above budget due to state reimbursement payment hitting in March, but budgeted in February, offsetting a shortfall in Jon Peterson revenue. YTD: revenue slightly above budget. He reports this forecast is to be short due to less Jon Peterson revenue (fewer students than budgeted). March expenses are above budget which is due to timing. YTD: expenses are favorable due to lower than budget health insurance and timing of wages. //Total Church, School, Cafeteria: March revenue is favorable when excluding the PPP funds while expenses are unfavorable resulting in an unfavorable variance. YTD: revenue and expenses are both favorable, with some of both being real vs timing. //Statement of Financial Position: The March cash balance increased from February. This increase is due primarily to the receipt of 2021/22 school year tuition prepayments. //Building and Grounds: Held quarterly meeting. M. Newton reports significant outside spring work, including major bush excavation work outside school. // School: obtained \$18.6K grant for junior high stairlift from CRB Family Foundation (Baylor Trucking in Sunman, IN). // Church: M. Newton reported on the two attendance analyses that were completed: in person vs internet comparison and general trends. //Other: General preparations for various festival events. M. Newton's current focus is on sponsors and bid-n-buy. // Future activities: Finance: April reconciliation; PPC 21/22 budget approval; contributions analysis. B&G: new handicapped parking line painting/sign installation, responding to daily work orders and outside work orders; School: 21/22 financial aid awards, teacher contracts, stairlift installation, room cleaning/floor waxing. Church installation of

internet-based remote access to HVAC and handicapped door lock systems. Other: Festival activities: sponsorship letter, bid-n-buy planning and band contracts. M. Newton also reported there are plans to hold the annual Turkey Dinner and Craft Show, as well as the annual Parish Picnic.

School Principal: N. Herrmann reports the students completed the IOWA and State of Ohio standardized testing. //Second grade made their 1st Communion. //Spring break was 4-2 thru 4-9. //SJB School completed the Non-Public School data System report for ODE. //N. Herrmann met with Southwest Local to finalize Auxiliary and Title II funds to spend by 6-30-21. // OptimAll provided professional development and coaching to SJB School teachers about differentiating instruction. //Future activities: 8th Grade Award Dinner – 5-13; 8th Grade Graduation – 5-18; Kindergarten Ceremony – 5-17; Last day of school – 5-19; Purchasing new reading series curriculum for K-5th grade students.; Purchase new Social Studies curriculum for 2nd -4th Grade.

Music Director: M. Johnson reports how well the First Triduum and Easter Day ceremonies went as compared to 2020 experience during COVID. He thanked many performers and musicians for their parts in making this 2021 experience more Liturgical and Holy. He was especially thankful for the singers who took the major roles and chorus parts during the Good Friday Passion of Our Lord Jesus Christ. Again, he thanked the Easter Art and Environment group: Carrie Roesener, Joy Gemperline, Jane O'Donnell and Laurel Roesener. They came in Holy Saturday morning to make the church look beautiful. He also thanked those who took the time during the week to water all the plants throughout the 50 days of the Easter Season. //Future activities: 5-1 First Communion; Tuning of Organ/maintenance 5-12; 8th Grade Graduation 5-18; May Crowning 5-19; Pentecost (Choir & Bass/Timpani 11:15 am Mass) 5-23.

Religious Education: T. Palmer reported the set-up of the tent and electronics went well. Holy Thursday prayer service to the whole school was on Zoom and went well. RCIA kids had one child receive all Sacraments of Initiation and two children receive the sacraments of Confirmation and 1st Eucharist. First communion retreats were held 4-13, 21 and 27. First Communion was held on 4-17, 24 and May 1. She thanked all Sacristans, Ushers and Greeters for helping. The church was moved to the new Infrastructure on 4-2; PSR ended 4-18 and 21. //Future Activities: School and Parish May crowning; Zooming of Relay for Life; Last Day of School Prayer Service; Graduation Mass.

Athletic Association: Denise Moeller reports the new Treasurer is Anne Losekamp. Jason Harvey is the new Volleyball coordinator. Bountiful hearts have requested the Athletic Association sponsor a monthly meal. //The Athletic Association is planning a meeting with PPC to discuss baseball fields behind church. M. Newton indicates there are instances where people are not paying. Coordinators need to say \$80 plus \$3 Sports Connect Administration fee. C. Roesener asked if a family has an outstanding balance can the children still play. M. Newton says yes and will follow up on this.

Building and Grounds: See M. Newton's report.

Parish Life: Father stated they can resume in person meetings

Old Business: PPC Elections. S. Ruthven wrote an article for the Bulletin explaining the Motion made at the April Meeting and why there was no general election due to COVID restrictions. The four new members of PPC are: Dave Haller; Hank Menninger; Kathy Nocks; and Doug Lohman. Their first meeting

Page 4

SJB Parish Pastoral Council Committee Meeting Minutes 5-25-21

will be Tuesday, July 20, 2021. Father Jeff wished the new members well. He also stated he was grateful for those members who agreed last year, due to COVID restrictions, to stay on for an extra year – especially Fred Fox, Carrie Roesener and Nancy Gruber whose terms expired in 2020. D. Kuntz and Father thanked those who served and those who were nominated to PPC. P. Reiter volunteered to contact the new members and welcome them.

Adjournment: Motion by C. Roesener; Second by: R. Humbert

Prayer: Father Jeff

Submitted by: Sylvia S. Ruthven, Secretary 5-25-21