

St. John the Baptist Catholic Parish
SJB Parish Pastoral Council Committee Meeting Minutes
BRING PEOPLE - BODY, MIND AND SOUL - TO CHRIST

Meeting Date: November 15, 2022

Call to Order: 7:00 pm

Prayer: Father Paul

PPC Members: Dave Haller; Doreen Heuser (excused); Sylvia Ruthven; Louis Egbert; Rose Humbert; Kathy Nocks; Marianne Lienesch; Teresa Meyer; Doug Lohman; Hank Menninger; Pam Reiter; Mary White (excused)

Previous PPC Meeting Minutes: October meeting minutes were approved and distributed. Motion to approve by H. Menninger; 2nd by P. Reiter

Staff Report: School Principal, Nichole Herrmann: She began her presentation by expressing how pleased she is that the School Adoration has begun in October. She also talked a bit about how successful the WALK-A-THON WAS. They raised about \$21,000 for the PTC. // A new Safe Environment program was mandated from the AOC for students called Circle of grace. This was taught to the students during the October time frame. She has also completed all data reports for AOC and the State of Ohio which were due in October. // First Quarter ended on 10-14-22. She presented the students with their First Quarter awards. //The school was present at the Ministry Fair. //All school extra-curriculars that were paused due to COVID are back this year and meeting again. They are also working on setting up a coding workshop with Code Ninjas for winter. //She met with the new Deputy Superintendent of Catholic Identity, Josh Agnew, to discuss what his office can support Catholic schools and to show him how SJB strengthened the Catholic faith of our students and staff. //Near Term Activities (Underway/Planned): Continue to work with Accreditation team to analyze school data to identify two goals (Academic and Catholic Identity). Once their goals go through the approval process (23/24) they will be worked on school wide for four years. //Working on second safety/security grant due early November. //Waiting on status report for EANS funds to budget accordingly on potential purchases before September 2023. //She will attend a Partners in Mission Marketing workshop in early November. There were some questions about the security items she wishes to have included in the school. She says the ENS money will allow for these purchases. D. Lohman asked how the money was distributed. She said when the budget is announced, she will order items and SJB pays for them. Then they send the receipt to the Hamilton County and they reimburse the church based on money in the fund. M. Newton stated there is a hardly any turnaround time. //There were a couple of questions on the COVID situation in school. She stated they no longer have to track these cases unless they are physically on site. **How has he impacted the SJB Vision this month? Bring People – Body, Mind and soul – to Christ:** We have impacted SJB vision this month by working as a school community to raise funds for our PTC. We are able to connect to the local community through sponsorships and in return strengthen SJB's presence in our community. She also discussed with Josh Agnew the current ways in which we strengthen the Catholic faith of students and staff and also new ideas.

Pastor's Report: Father Paul stated he will be sending flocknote about the flyers that were placed on some cars in the parking lot at church last Sunday. They concerned the Catholic Campaign for Human Development. He explained these flyers were completely in error. He had received a couple of calls about the incident. D. Lohman asked if this campaign is local or national and where the money goes. Father explained it is on a national basis usually held this time of year. The majority of money collected does stay local. //He talked a bit about Beacons of Light and how each parish family is working through the transition. //He then discussed some of his future Bulletin pastor reports. He will begin to share a unifying theme, our Mission Statement, as he continues the cycle of parish life here. The theological concept that accompanies the hope of integrity of Body,

Mind and Soul is “Incarnation”. To be incarnate is to be in body. He stated God chose to become incarnate, to take on a human body, which the Church celebrates liturgically with Advent (three weeks of attention to Jesus’ Nativity, the Christmas Season). The birth of our Savior, who is Christ and Lord brings to our world what began in the Annunciation, God entering our world in our flesh, giving a human Body and Mind to the eternal God. Father has shared that it takes an entire first year at a priest’s new assignment, experiencing the fullness of a liturgical calendar as well as the parish’s activities, to feel at home. He expressed this in the SJB vision to bring oneself, Body, Mind and Soul to you. Advent will provide the first transition of liturgical season accompanying his transition. In the coming months, this theme integrity of Body, Mind and Spirit, will be a continued focus as his heart and mind become one with SJB. He hopes our Advent season’s multi-tasking demand helps us to celebrate simultaneously our knowledge of Christ with us and our anticipated of His continued presence. Father says he is still in a transition state at SJB and beginning to know the parish. H. Menninger asked if there was anything PPC could do to help him in any way. He welcomed any help and stated continues getting on board with SJB parish; then anticipates his asks to PC). // K. Nocks asked is the Archdiocese was second guessing the decision to bring about the Beacons of Light family of parishes process so quickly. Father stated it might have seemed fast, however; the problem has been around for many years and it has certainly been handled at the necessary time by Archbishop Schnurr, rather than waiting for his successor to take it on. There have been some unforeseen complications, but that is to be expected when you have a process as large as combining a number of parishes with fewer priests. //Father then discussed how First Reconciliation will be held on Wednesday, 11-16-22. // He also stated he was impressed with the Ministry Fair and attendance. Finally, D. Lohman asked if anyone had received an e mail from Father that was bogus. Father stated he would never send an e mail asking any PPC member to give money or participate in any type of financial action. He would call and he hoped we are all aware of this.

Business Manager Report: M. Newton began stating the September collection was positive. Other income was above budget due to favorable new church donations. September expenses were better than budget with many small positives. YTD revenue was better than budget driven by favorable collections, new church donations and the festival. Expenses were favorable YTD driven by low festival expenses and the timing of the interest accrual. //School: September revenue was favorable made up of tuition in advance of the budget and Catholic Education Foundation payments in excess of expectations (which will be an offset to tuition). September expenses were also favorable driven by an EANs check reimbursement of prior period technology expenses. YTD revenue was favorable, again driven by tuition payments ahead of budget. Expenses were favorable driven by the timing of the Luebbe expenditures and the 12th month of 2022 FY healthcare accrued for but not yet paid. //Total church, School, Cafeteria: We had positive September revenue and expenses with some being timing and some being real. The YTD revenue was also favorable as well as expenses with some real (new church payments, festival economics) and some timing. //Statement of Financial Position: The September cash balance increased due primarily to the net profit for the month. //CMA rebate of \$6,189, to new church donations. He also finalized 2023 calendar year offertory envelope schedule. //Church: October attendance was up 14% over 2021 and up 1% from pre-covid. End of year gift giving note sent, Ohio Safety Grant applied for hoping to fund four projects. //Building & Grounds: Park Avenue Road construction nearly complete until final completion should be late spring/early summer 2023 with final blacktop application. //School: alternate fee payment platform being implemented: K12 Payment center. //Near Term Activities (Underway/Planned): Finance: October reconciliation, 2023/24 tuition calculations. //Church: Super Raffle sales, IT security measures. // Building & Grounds: Geil HVAC planning, responding to daily work orders. // School: Cafeteria equipment arrived and with some issues with installation, is completed. //Other: SVdP building: M. Newton stated the Archdiocese owns the land where the SVdP building is being planned; however; some legal issues need to be worked out between SVdP and the Archdiocese before the project can move ahead. //How has he impacted the STJB Vision this month? (Bring People – Body, Mind and Soul – to Christ). M. Newton has impacted the vision with continuous focus on maintaining financially stable parish through adequate collections, expense control, balance sheet management and budgetary accuracy. Enhancing our infrastructure through effective use of donated funds.

Pastoral Associate: T. Palmer reported Young Adults started again in September. They meet on Monday nights and are currently doing a Bible Study. //The Welcome Packet for new parishioners has been finalized in October. She will price out the printing of the materials and hope to begin distributing them soon to new families of the parish. //The Ministry Fair on 10-29/30 was successful. She thanked D. Losekamp for the donation of the tent as well as organizers P. Hebauf, D. Detmer and R. Roell. //Mike Davis Advent presentation has been scheduled for Friday, December 16. //Near Term Activities (Underway/Planned): IT Security review; All Saints and All Souls Day preparations. // Advent Parish Study: Rejoice Advent Meditations with the Holy Family. // Homebound Ministry Materials – updated materials and meetings with Homebound Ministry scheduled. // Refresher meetings for new servers before Christmas Season. **How has she impacted the SJB Vision this month? Bring People – Body, Mind and Soul – to Christ.** Teresa reports she has impacted through the Young Adult group creation and built a small community who already support one another, pray together and worked through who God wants us to be this month.

Director of Religious Education: Jonathan Schaefer reports the PSR is still growing. He now has 136 in the classes for 1st-8th grade. //High School Youth Group teens are meeting weekly on Sunday nights. Had first big youth ministry pizza and game night for 7-12th grade. Great turnout. //School Masses are rerunning smoothly. Training the lectors and servers is ongoing every week. //He took some 8th grade students to Reach Out Pregnancy Banquet for service hours. // Lead the Candidate/Sponsor Night for Confirmation Students and made plans for Rosary Rally volunteers. // Confirmation update e mail went out to families by flocknote. // Gathered school students for a once-a-month opportunity to experience adoration for the school students. //Continued to advertise youth events and pictures on Instagram, Facebook and website. //Scheduled with the Archdiocese to bring the Totus Tuus program here summer of 2023. / Had the first Reconciliation Parent Meeting for 2nd grade parents. //Visited 1st and 2ⁿ grade classes to talk about adoration before they attend. //attended PPC meeting and gave a summary and held a Q&A. // Attended the Ministry Fair after the three Masses and put together a board with pictures. // Put together Pumpkin carving activity for high school youth. //Future Activities (Underway/Planned): Rosary Rally 11-6; Running the Smores and Rosary event on 11-20; Junior High Youth Ministry event on 11-18; Plan and prepare for First Reconciliation (retreat and practice night); Make plans for possible events with high school students; Vocation Director visiting the school in November. // **How has he impacted the SJB Vision this month? Bring People – Body, Mind and Soul – to Christ:** PST has nurtured the mind and soul and brought students closer to Christ at the proper age level. The Confirmation Sponsor night helped students see how their presence (body, mind and soul) are connected to others growing closer to God through worship and prayer. Youth Ministry Pizza and Game night nourished their body, mind and soul through food, fellowship and prayer.

School Principal: see report above

Music Director: M. Johnson reported the Children's Choir sang for 11:15 am Mass on 10-. His objective is to get them used to being in front of people. //Day school members of Children's Choir sang for weekly school Mass on 10-7. He noticed a stronger congregational sound by having them in front of their peers. The singers have been practicing. //Parish Choir putting in extra effort to prepare for 11-2 All Souls Evening Prayer Service. This annual liturgy affords the choir an opportunity to serve those who have lost a loved one in the past year. In addition to being a help to the congregation in their sung prayer, the choir is able to offer a few choral pieces that offer words and sounds of peace and hope. //Managing Liturgical Environment with addition of more fall-like plants and ordering of the large wreaths that hang on either side of the altar at Advent and the Advent wreath. //Near Term Activities (Underway/Planned): Day school members of Children's Choir will sing for Mass on 11-1 – All Saints; 11-2 Annual All Souls Evening Prayer service; Taizé Prayer on 11-11; Celebration of First Reconciliation with 2nd graders 11-16; Choir joined by brass and timpani for Christ the Kind at 11-15 Mass on 11-20. **How has he impacted the STJB Vision this month? (Bring People – Body, Mind and Soul – to Christ)?** Our rehearsals with the children's choir have been heavily focused on music skill building; learning how to count

rhythms, note names and healthy vocal habits. These skills will assist their music making and learning of songs. Putting in this work is not always the most fun, but it is a lesson for them that God sees beyond what we see and that giving ourselves over to God, we allow ourselves to be God's instruments and do great things for others.

Parish Life: P. Reiter reports they had ten at their meeting on 11-8. ROMEOs: Men met on 11-2 with four men attending. //Trunk or Treat was a success. Approximately 175 children came through. Father Ruwe participated by handing out candy and greeting families. //There were five members who helped at Weber's Pumpkin Festival at the Lohman's booth. //Parish Life Ministry set up a table at the Ministry Fair on 10-29/30. //Near term Activities (Underway/Planned): Next ROMER's gathering 12-6. Next JULIET's gathering 11-10; Breakfast Club will meet on 12-10; //First sale of Christmas Ornaments was after all Masses on 11 5/.6 and they sold 125 ornaments. They will sale ornaments again after Masses on 11-19/20. //Parish Life has requested a month for preparing a meal for Bountiful Hearts in 20223. Terri Mertz will check on availability; Next parish Life meeting will be 12-13. **How has this group impacted the STJB Vision this month? (Bring People – Body, Mind and Soul – to Christ).** The Parish Life Ministry purpose is to develop and host social activities for the gathering of SJB parishioners to grow together as God's family, celebrating each other's lives and to promote Christ's love through outreach to the Community and the world.

Athletic Association: The group reports Father Ruwe attended their meeting. They asked him if he would like to provide an updated letter as a forward for the by-laws. He will work on that after the new year. //They shared a few prayers to be used for practice and games. //The gym floor refinishing. Cincinnati Floor has been asked to put SJB on their schedule. //New field update: second quote came in higher than expected. They will discuss this with the original company asking if their quote can be adjusted based on smaller acreage amounts. They will also schedule a follow-up meeting with internal team to discuss the possibility of using parishioner resources who work in trade. GWAC Update: GWAC Matt Edmiston is the new Girls' Basketball coordinator. //Soccer Update: Several teams are in the state finals the weekend of 11-12/13. //Boys Basketball Update: Practices have started. //Girls' Basketball Update: Coordinator packet has been sent and coordinators are completing Safe Parish training. //Baseball Update: Registration is open through 12-16. //Open positions: Girls' Volleyball and new GWAC representative. **How has this group impacted the STJB Vision (Bring People – Body, Mind and Soul – to Christ)?** Athletics participated in the Ministry Fair on 10 29/30. They created a board sharing their mission and filled with pictures of our athletes. They continue to spread the wo4rd about SJB athletics as an extension of SJB parish, not only the school.

Reports from Social Action: K. Nocks reported the 3rd grade class will provide the Bountiful Hearts meal for November. They are ready for the December delivery of shelf stable food items to the children we serve through the "Not in Our Town" group. //SVdP: Coat drive is continuing with distribution on 12-10. They are making calls to families we serve for the sharing tree. // Calls for assistance have increased. SVdP thanks the Parishioners for their generosity.

Building and Grounds: M. Newton stated they have hired some plowing help for the winter months.

Festival: Dates have been picked for 3-day event. 6-23/25-23

Old Business: D. Haller stated there were no questions for PPC during the Ministry Fair.

New Business: D. Haller asked if anyone had anything. No one had any items for New Business.

Adjournment: Motion: H. Menninger; 2nd R. Humbert

Prayer: Father Ruwe **Submitted by:** S. Ruthven 11-15-22