

St. John the Baptist Catholic Parish  
Pastoral Council Committee Meeting Minutes  
BRING PEOPLE, BODY, MIND AND SOUL TO CHRIST

**Meeting Date:** December 21, 2021

**Call to Order:** 7:07pm

**Prayer:** Father Jeff

**PPC Members:** Don Kuntz; Bob Ostertag; Sylvia Ruthven; Dave Haller; Doreen Heuser; Rose Humbert; Kathy Nocks, Marianne Lienesch; Doug Lohman; Hank Menninger; Pam Reiter

**Previous PPC Meeting Minutes:** November Meeting Minutes approved and were distributed. Motion to approve by D. Lohman; 2<sup>nd</sup> M. Lienesch

**Special Issue:** Changes to PPC Constitution: D. Haller Provided PPC with copies of the changes to the PPC Constitution. The changes were read over and reviewed. D. Kuntz asked for a Motion to accept the changes to PPC Constitution as written and submitted to PPC. Motion to accept and change: D. Lohman and 2<sup>nd</sup> by H. Minninger. D. Kuntz asked D. Haller to type and distribute the new PPC Constitution with changes and also send copy to SJB Office for January 2022. K. Nocks shared the process which will allow the term for PPC members to change from three years to four years. The process will take three years. D. Kuntz and Father Jeff thanked the committee for their work on this. It was suggested the new process to select PPC Members would be announced to Parish through Bulletin, web site and flock note.

**Pastor's Report:** Father wants to work on making SJB Parish stronger in the faith. He spoke about Beacons of Light and the other parishes being brought into one parish and the possible length of time. Father is on the Personnel Board for Beacons of Light and explained how it will take 148 parishes with pastors down to 48. //He then talked about the penance services and how well they went. He again explained there will be no tickets necessary for Christmas Mass and no tent. The church will still have spaced seating and parking with shuttle will be at Minges Funeral Home. //M. Lienesch asked if the diocese would somehow obtain more priests would Beacons of Light process be reversed. Father explained this could be a ten or fifteen-year period until this could happen and he does not know if it would be reversed since there could be other factors to consider. D. Lohman asked if other Dioceses in the US have tried Beacons of Light and how it has worked. Father stated it went well in certain dioceses. However, he stated, it mostly depends on cooperation among the priests and parishioners.

**Business Manager Report:** M. Newton attached the October Financial Summary to his report. YTD revenue is significantly above budget due to the festival and pledge payments, while expenses are lower than budget driven by no Script expenses and two actual pay periods versus a budgeted three periods. //School: October revenue is above budget, driven in by the timing of tuition payments. Expenses are significantly below budget primarily to the same payroll item as with the church. YTD revenue is favorable, but, again, this is due to early payment of tuition. Expenses are favorable due to some timing items, e.g., pension payment and some real savings. //Total Church, School, Cafeteria: an October revenue shortfall more than offset by below budget expenses. YTD revenue and expenses are favorable to budget, with some being real and some timing. //Statement of Financial Position: The October cash balance was flat versus September. //The turkey dinner was very successful: Revenue \$14,662 with a profit of \$9,862. //Building and Grounds: Font work and normal work orders are completed. //School: Final 20/21 school year tuition paid after a lawsuit was filed. //Church: no items. //Other: Successful super raffle with 551 tickets sold. //Items Near-Term, underway or planned: Finance: November reconciliation, 22/23 school tuition, restricted liability account clean up. Buildings & Grounds: Prepping for Christmas, new phone system, responding to daily work orders. School: 22/23 registration materials, convection oven and range purchases once we hear about state grant. Church: Holiday mass schedule post card, completion of new church memory box, IT security

measures. Other: Festival discussions concerning 2022 structure and dates and the staff Christmas party. // M. Newton stated there has been some discussion about the need for coaches to get trained on the defibrillator and have CPR training. This will be discussed later. PPC discussed this and agreed it would be good to offer it to the coaches.

**Pastoral Associate:** No report

**School Principal:** N. Herrmann reports as of 12/10, SJB school has had five student cases of COVID 19. //The 5<sup>th</sup> and 8<sup>th</sup> Grade students went to Matthew 25 Ministries and volunteered for a day. //The Council on Child abuse presented to all students a program on child abuse and bullying. //She attended Professional Development on “Teacher Clarity” hosted by AOC. // The Liturgy Committee planned a daily Jesse Tree announcement with ornaments to be hung in each classroom during Advent.

**Religious Education:** T. Palmer reports the High School trip to Indiana Caverns was successful the next major trip will be in the summer to a Youth Conference. // First Reconciliation went well. Fourth-nine second graders made their 1<sup>st</sup> Reconciliation. //Jr. High Capture the Flag with a twist was also a success. //New servers have been trained for weekend masses. //Thanksgiving school Mass was cancelled because of a heating issue which has not been resolved. //Future Activities: Advent study with teachers; Jr. High PSR attend Parish Penance Service and Immaculate Conception Mass; in December three Sophia Cowen will receive the Rite of Acceptance at school Mass. Confirmation in January preparation.

**Music Director:** M. Johnson reports a larger crowd for deceased to remember than usual. //Prepared and played music for the first Reconciliation service. //Brass quartet and timpani joined choir for the Christ the King Mass. //The organ was tuned and minor repairs made. //Six different people requested to donate an Advent Wreath candle in memory of a loved one. // M. Johnson wrote about the Cathedral’s senior most choral singer, Marco Panuccio, who passed away. His personal wishes were to not have any public funeral services. Many people in the parish offered their sympathies and have inquired if there would be a service. M. Johnson will advise if a memorial service is planned. //Future activities: Advent Reconciliation Liturgy; Worship Aids early due dates; Advent Reconciliation Liturgies at Day School; Christmas Liturgical Environment workday

**Building and Grounds:** See report from Business Manager.

**Parish Life:** P. Reiter reports the JULIETS lunch gathering was successful with 25 ladies attending. Monk’s Kitchen provided a Thanksgiving meal on 12-2 to the ladies with 21 attending. //The Breakfast Club had its first gathering with nine attending. The group will continue to meet in the AEC Room at the SJB Harrison Avenue School Building. //ROMEO’s will begin meeting in January 2022. There will be two weekend pulpit announcements. //There will be a Junk in the Trunk event this year. The date and location will be announced later. //Parish Life Website revisions have been discussed with E. Hollis. The complete list of Parish Life Team members and contact information will be given to him and he will include dates of Parish Life activities. //Still working on fundraising ideas. The group wants use the televisions in church gathering space for Parish Life information. They will discuss this with E. Hollis.

**Reports from Social Action:** K. Nocks reports the Bountiful Hearts was held and sponsored by the Knights of Columbus. They served 30 people. The team delivered 51 meals to homebound and St. Vincent de Paul Society also provided boxes of food. There will not be a meal in December. There will be a meal available for pick up at SJB on 12-18-21 at 1:30 pm. The next meal will be on 1-22-22, hosted by the SJB Athletic Association. //Feeding Hungry Children: Food supplies for the families of the needy children will be delivered on 12-14. Next delivery will be during spring break. //Community Garden – They need more gardeners when planting begins in spring. //Hope’s Journey: Funds have been raised; however, there is a need to find a location. A potential place has

been located, but many details have to be handled. //Spanish Mass: Some new families have joined SJB for this Mass. The Christmas Mass will be at 1 pm on 12-25-21. // Stephen Ministry: They are still encouraging people with struggles to seek them out. More Bulletin articles are planned. //El Salvador: Unfortunately, COVID has caused us to cancel the plans to visit El Salvador. As health conditions improve, they will reexamine plans for a later visit. //Blood Drive: The next one is 7-21-22 at SJB new campus.

**Athletic Association:** A reminder will be sent to coaches to send any items and photos to Becky Smith for weekly inclusion in the Jaguar Journal. Johnny the Jaguar – new Mascot is available to attend some games. Coaches need to send a list of dates/times so Johnny can make an appearance for each team. //The group reviewed some revenue opportunities and continue to brainstorm. As stated above there was discussion about CPR and defibrillator training for coaches and also obtaining a defibrillator for the gym. //GWAC Update: Changed ball size for 5<sup>th</sup>/6<sup>th</sup> grade A and B1 teams to a 28.5: ball. Three Rivers is interested in joining GWAC for softball. A vote will be held at the next meeting. //Basketball Update: Boys – season has started. Girls: 3<sup>rd</sup> and 4<sup>th</sup> grade need a coach. //Baseball update: Meeting with architect for fields. Reds community fund application need to estimate team numbers. //Softball: There are two 1<sup>st</sup> grade moms who are interested in coordinating softball.

**Festival:** M. Newton reports the festival committee has agreed to hold festival on 8-5 and 6. SJB will change the festival from a three-day festival to a two-day festival. There will still be a drive through chicken dinner. There are many details to work out. D. Haller asked if there are any other festivals scheduled in area. M. Newton stated they have checked and no other festivals are scheduled. M. Newton stated all of this will depend on the COVID situation.

**Old Business:** D. Kuntz along with M. Newton has designed a new Staff Report page. The new report page will go into effect January 2022. D. Kuntz then went over a few notes from our PPC Retreat and asked that all PPC members look for ways to improve SJB parishioner relationship with their faith and with PPC. He provided several items for thought. One being a summery page be put out for parish instead of the four- page minutes with a way to get a copy of the complete minutes. He also suggested perhaps having small group meetings with new parishioners and reaching out to parishioners to get new PPC members. There was some discussion about how we can share our faith with people anywhere and bring people in to or back to the Catholic faith. D. Kuntz suggested when someone asks for prayer to pray right then and not later. // D. Hueser reported on the visit to Jackson, Ky. She stated it was very successful and they visited a couple of families with gifts. The church there had a flood in the basement. She stated almost everything was destroyed. She also noted a family who had converted to the Catholic faith is so happy and sharing their new spiritual gifts.

**New Business:** P. Reiter stated some ushers had approached her with the fact they want to have 15 minutes of silent prayer before each Mass. Father stated we have been keeping doors to church closed before Mass and that he has asked people to speak softer. As for the practice of musicians, he cannot guarantee much more than 10 minutes of silence.

**Adjournment:** Motion: D. Lohman; 2<sup>nd</sup> B. Ostertag

**Prayer:** Father Jeff

**Submitted:** S. Ruthven, Secretary 12-21-21