

St. John the Baptist Catholic Parish
SJB Parish Pastoral Council Committee Meeting Minutes
BRING PEOPLE - BODY, MIND AND SOUL - TO CHRIST

Meeting Date: May 19, 2026

Call to Order: 6:59pm

Prayer: Father Paul

PPC Members: Dave Haller; Doreen Heuser; Sylvia Ruthven; Louis Egbert; Kathy Nocks; Pete Hebauf (excused); Teresa Meyer; Roxanne Rybolt; Hank Menninger; Logan Montgomery; Ray Roll; Mary White

Previous PPC Meeting Minutes: April Meeting Minutes were approved and distributed. Motion to approve: K. Nocks; 2nd D. Heuser

Staff Report: Johnathan Schaefer Director of Religious Education: He talked about the activities for the youth group planned for summer including Frisbee golf, wiffle ball, grill outs and possible Kings Island trip. Vacation Bible School (VSB) is being held a month earlier than 2025 in hopes more volunteers will be available. Registration is open and Kelly Ante is helping. He also talked a bit about the Steubenville Conference for the youth about 20 attending. D. Haller asked if they needed donations for the students attending. He stated the cost is around \$268 per person and they only charge the students \$75. Also, at the festival there is a tip jar that helps with the cost. Johnathan stated if anyone wants to help, they can call him at his number in the Bulletin. He touched on the ARK tests that were taken by the students as well as staff. The test monitors progress with students and teachers year to year in religion classes.

Pastor's Report: Father shared the end of the school year activities he will be involved in over the next two weeks including tomorrow's 8th Grade Awards ceremony, next Tuesday's kindergarten awards, next Wednesday (5-27) 8th grade graduation Mass and ceremony. The school year concludes on Thursday (5-28), following morning Mass. //He then stated on Saturday, June 6, at the 4 pm Mass, SJB will honor Mrs. Anneken and T. Hoeffler in celebration of their retirement. //He next shared he will be away for weekend Masses on Saturday, June 13/14. //Next, he shared as part of the Archdiocese's annual parish Mission Cooperative Program, SJB will be visited by two Glenmary priests explaining their missionary work in Appalachia and the South. Father plans to take vacation time during that visit. //Finally, he noted that Beacons of Light continues as the Archdiocese promotes their Family Unity Discernment gatherings for each deanery over the next year. Our Saint James Deanery meeting will include two deanery level gatherings as well as one for each family of parishes. As details emerge, he will share them and how this will eventually lead to the Archdiocese's Synod.

Business Manager Report: J. Siemer stated that while the collection money was a little lower in March, the Other Income brought the collections in line with the budget. He then shared the March 2026/Year end results: Church: March collections were less than budgeted. Other Income was above budget. March expenses were favorable to the budget. The monthly surplus was also favorable to the budget. Year-to Date (YTD) collections are favorable to budget. YTD Other Income was more than budgeted. YTD expenses were favorable to the budget. The church's YTD surplus is also favorable to the budget. //School: March revenue is more than budgeted. March expenses are unfavorable to the budget. The school's March deficit is also unfavorable to the budget. YTD school income is less than budgeted. YTD expenses are favorable to the budget. The YTD school deficit is unfavorable to the budget. He explained that the school grant was budgeted in February and came in March and there were three health care payments billed in March because one was missed in February. //Total Church, School and Cafeteria: For March, there is a surplus which is favorable to the budget. YTD is a surplus which is also favorable to the budget. //Statement of Financial Position: Cash Investments on the balance sheet

decreased. J. Siemer stated the church had received an impressive amount of money from the interest on the Archdiocese Green Certificate fund. //Church: Finalizing budget for FY 2027//Building and Grounds: Getting quotes on Rectory gutter repairs and partitions for restrooms in school. Dugout roofing being finished. //There is a plan to pour a concrete/designed edging around the Mary statue outside the new church which is being funded by the Ladies' Sodality. K. Nocks asked if the statue would be removed when Phase II of the church begins. Father and J. Siemer stated there are no plans to remove the Mary statue. //School: Preparations for the end of the school year/ beginning of the new school year. Finalizing budget for FY 2027. //Other: Preparations continue for 2026 Festival. They are still trying to find a coordinator for the festival's Jaquar Jungle. //Near Term Activities (Underway/Planned): Finance: April financial reconciliation. //Church: Review security; Clean carpets. //Building & Grounds: Paint the exterior of the parish office, Gutter replacement on the rectory; repair of the roof leak in elementary school; repair broken slate on old church. // School: Bathroom partitions replacement. K. Nocks asked if the baseball dugout roofing had been damaged, he stated no, it is finished now. // He did talk about the festival chicken dinner and how are taking pre orders on line. // A new maintenance person, Tyler Kent, has been hired and is being trained by T. Hoeffler. D. Haller asked if he is young. J. Siemer stated Tyler is young. //How has he impacted the STJB Vision this month: (Bring people - body, mind and soul - to Christ)? By continuous focus on maintaining a financially stable parish through adequate collections, expense control, balance sheet management and budgetary accuracy. Enhancing our infrastructure through the effective use of donated funds.

Pastoral Associate/Director of Religious Education: T. Palmer reported the Triduum and Easter service/Masses went very well. At the Easter Vigil, four persons received the Sacraments of Initiation (Baptism, Confirmation, Eucharist), four already baptized Christians came into Full Communion (Full Communion, 1st Communion and Confirmation) and four Catholics who completed their Sacraments of Initiation (1st Communion and Confirmation). She thanked all the volunteers who helped make each one prayerful and all involved. She also thanked those who did double duty or more during the Easter Masses. //On 4-8 a study group began the Art of Living by Edward Sri. //She trained three new EmsHC and one Lector for Sunday Masses. These volunteers came from the recently confirmed 8th Grade class. //She held a Baptism workshop for parents. //She recruited and filled all positions for First Communion Mass. //She ordered a new sign board to direct traffic at Masses during Easter and Christmas. The sign will be used for other masses and sporting events. //An OCIA Spring group of four begins on 5-20. //She also created a website and FB page for the festival. **Near Term Activities (Underway/Planned):** Technology: Continues working with staff on conversion from Publisher to Canva/Affinity; Move homebound ministry off Publisher; Young Adult Mass/Bowling Night scheduled for 5-21; Recruit for Graduation Mass and prepare for Festival. **How has she impacted the STJB Vision this month: (Bring people – body, mind, and soul – to Christ)?** In April she impacted the STJB Vision through Body, Mind and Soul: Holy Week and specifically the Easter Vigil was a time when she helped bring people closer to Christ by ensuring all areas were well planned and prepared for each of the services/masses.

School Principal: Nicole Herrmann reports SJB school celebrated Yellow Week (it focuses on kindness in school and community). //They completed the ARK test for Religion. // Students enjoyed spring break and are ready to finish the year. // Congratulations to the 2nd grade students on receiving the Sacrament of Holy Communion for the first time. // Began MAP testing and will finish in early May. // Mrs. Anneken will retire at the end of school year as well as Mr. T. Hoeffler they will be celebrated at 4 pm Mass on June 6. //She hired all open teaching positions for next year. **Near Term Activities (Underway/Planned):** Teacher appreciation Week. // Goodwill Games. // Eighth Grade awards dinner. // Relay for Life. // Second Trimester Assembly. // Kindergarten ceremony. // Eighth Grade Graduation. // Last day of school 5-27. // Retire celebrations/ // End of year reports. // Yearbook. // **How has she impacted the STJB Vision this month: (bring people - body, mind and soul - to Christ)?** We have impacted STJB vision this month by sharing our kindness with the local police and fire departments.

Music Director: Patrick Wickliffe worked on technical issues going from Microsoft publisher to Canva. // Current musician schedule will need some adjustment. // New cantors continue and substitutions have been scheduled for all Masses. He thanks all the cantors and every member of the music ministry. //The Lenten concert was a moderate success. **Near Term activities (Underway/Planned):** Any instance during which music minister will be away will need to be accompanied by rigorous preparation materials and logistics so as not to disrupt any other ministries of the church. // **How has he impacted the STJB Vision this month (Bring people - body, mind and soul - to Christ)?** By going the extra mile for a community worthy of our best and our dedication.

Parish Life: J. Losekamp reports Parish Life has the usual: ROMEOs, JULIETS and Breakfast Club outings. They also prepared and donated a 250th year United States Celebration basket to the church festival.

Reports from Social Action: K. Nocks reported April Bountiful Hearts meal was provided by Parish Council. One hundred forty-two neighbors enjoyed the meal. She thanked Parish Council for their help. She also stated the Feed the Children special collection was very successful and they now have funds to begin including fresh fruits and milk with each delivery. She thanked all SJB parishioners for their generosity

SVdP: R. Roll stated their effort to get more people was successful. They have changed their meeting date and place to accommodate the number of people. He stated the clothing truck event went well and the 5th SVdP Sunday collection is 5-31.

Festival: See J. Siemer's report.

Old Business: D. Haller stated there were no real questions from the Meet and Greet for May. However, one question was sent out via e mail to PPC and Father Ruwe. Father Ruwe requested if any e mail goes out to all PPC in the future no one should answer on their own and either wait until the next meeting or forward to Father for his advice. This does keep a person sending the e mail from getting several different answers. //D. Haller then asked for volunteers for the June PPC Meet and Greet gathering on weekend of June 6 & 7: Saturday 4 pm Mass: T. Meyers; Sunday 8:30 am Mass: D. Heuser; D. Haller; L. Montgomery; M. White; Sunday 11:15 am Mass: R. Rybolt; L. Egbert. // D. Haller then changed topic to the Selection of new PPC Members. He stated there are currently three PPC members leaving and four people have placed their names in for consideration. There is no longer a form to be filled out. The person wishing to be considered for PPC should contact Father Ruwe by e mail. //There was some discussion about the New Member Dinner event scheduled for August. The next meeting will be in June. M. White stated they are looking for someone to make a video to be shared showing all the various committees and organizations available at SJB for any parishioner to join or volunteer. Father suggested they should place an add or request in the Bulletin. Perhaps there are parishioners who know of someone who does this type video work. The committee believes this dinner and video will be well received by the younger new members. //Then D. Haller switched the subject to the basket PPC is donating to the festival. H. Menninger is heading the project. He is looking for bourbon or booze to be placed in a basket and given to the festival. He asked for suggestions for what type basket and if some bar glasses, etc. should be included. He and D. Haller will work on the signage for the basket. The deadline for having the basket is June 12. //D. Haller then stated he purchased a raffle ticket for PPC.

New Business: None

Adjournment: Motion: M. White; 2nd H. Menninger

Prayer: Father Ruwe

Submitted by: S. Ruthven 5-19-26