

St. John the Baptist Catholic Parish
SJB Parish Pastoral Council Committee Meeting Minutes
BRING PEOPLE - BODY, MIND AND SOUL - TO CHRIST

Meeting Date: August 16, 2022

Call to Order: 7:05 pm

Prayer: Father Paul

PPC Members: Dave Haller; Doreen Heuser; Sylvia Ruthven; Louis Egbert; Rose Humbert; Kathy Nocks; Marianne Lienesch; Teresa Meyer; Doug Lohman; Hank Menninger; Pam Reiter; Mary White

Previous PPC Meeting Minutes: July Meeting Minutes were approved and were distributed. Motion to approve by H. Menninger; 2nd by D. Lohman

Pastor's Report: Father Paul thanked everyone involved with the festival. He was also grateful to those who asked about his family and niece's wedding. // He announced a new Director of Religious (DRE) has been hired, Jonathan Schaefer. He thanked Teresa for taking on double duty while they searched and also through the transition. He shared that Deacon Don Meyer has applied for Senior Status as a permanent deacon as he has reached the appropriate age. He will remain a permanent deacon, but relaxes his formal involvement in parish life. He will remain on some committees and is willing to be of aid with liturgical activities as may be necessary.

Business Manager Report: M. Newton was not at the meeting; however, he sent his report along with the June financials. The June financials have been reconciled. Church June collections were above budget. Other income was a bit below budget due to no June festival. The unadjusted full year net profit was above budget due to the many favorable items previously discussed. Unadjusted YTD expenses were better than budget as the lack of June festival overcame over budget supply and maintenance costs. //School: June revenue was above budget, driven by Ed Choice payments, made in June, but budgeted earlier. Expenses were unfavorable to budget, due to the accrual of a 12th month of healthcare. Full year revenue exceeded budget due to the closing of some liability accounts and favorable tuition. Full year expenses were better than budget due to the B. Zeik budgeting item and other cost savings. //Total Church, School, cafeteria: Negative June revenue was partially offset by favorable expenses, but still resulted in a negative variance to budget. Full year revenue and expenses were both significantly favorable to budget resulting in a profit exceeding the budget. This includes Cafeteria income over budget resulting from free lunches and food cost management. //Statement of Financial Position: The June cash balance decreased significantly with no large cash flow issues. //M. Newton also completed monthly spread sheet of 2022/23 budget. //Church: Prepared for festival. //Building & Grounds: He is busy obtaining quotes on Geil building HVAC replacement. //School Some Luebbe projects have been completed: School and principal office floor, lot repaving and new school duplicator. //Near Term Activities (Underway/Planned): Finance: Festival results evaluation, July reconciliation, new church contributions versus debt analysis (including prepayment possibility). Other: Athletic fields project, Athletic Association sports profitability analysis. **How has he impacted the STJB Vision this month: (Bring people - body, mind and soul - to Christ)?** By planning/holding festival which provides a wonderful opportunity to bring church employees and the community together in support of SJB. Continuous focus on maintaining financially stable parish through adequate collections, expense control, balance sheet management and budgetary accuracy. Enhancing our infrastructure through effective use of donated funds.

Pastoral Associate/Director of Religious Education: T. Palmer finalized and held "welcome" weekend for Father Ruwe at all masses. // Slugfest was held on 7-24. Twenty-three teens attended. // Confirmation information and service letters were sent to parents. PSR schedule and registration paperwork was sent to parents also. // She trained Weekend Mass Coordinators. They work with ushers, greeters, lectors and ministers of Holy Com-

munion along with the Sacristan. She and R. Burwinkle are implementing a database to track funeral information. This database will allow SJB to reach out to families with letters during their time of grieving. //Near Term Activities (Underway/Planned): Assisting the new DRE, Johnathan Schaefer. Preparing school Mass schedule. Preparing the start of PSR program. Assisting with El Salvador drive. Recruitment of Extraordinary Ministers of Holy Communion. **How has she impacted the STJB Vision this month: (Bring people – body, mind, and soul – to Christ)?** She continues to meet face to face with those inquiring about the Catholic faith, as well as interacting with entire parish during Sunday Masses.

School Principal: Nicole Herrmann reports the office was closed during the month of July. She and the secretary, Becky, continued to check emails and voicemails to assist anyone during this closure. Near Term Activities (Underway/Planned): The school office opens on August 1. They are making final preparations for the new school year and onboarding the two new staff members. The first day of school is 8-24. The waxing/cleaning of school is underway. New floors are being installed in the main office and principal's office. New window tint is being installed in the Junior High building. **How has she impacted the STJB Vision this month: (bring people - body, mind and soul - to Christ)?** She has impacted the vision this month by working with the staff to make final preparations to welcome back students at the end of August.

Music Director: M. Johnson welcomed a new guitar player, T. Reiring, who will play primarily at the 8:30 am Mass. He comes from Visitation. // Two singers have inquired about SJB's choir. Both come from Dearborn County parishes and lost their choral opportunity in the restructuring and staff turnover that has taken place there. //Members of parish music ministry gathered for a dinner and fellowship on 7-22 at the home of the Grimmeissen's. M. Johnson thank them for being so gracious. // He also reports that M. Schneider, a parishioner, has offered to assist with the pruning and care of our plants along with J. Odonnell. Additional thanks to PPC member K. Nocks for offering to assist. //C. Rolfes, a longtime trumpet player, has decided he would serve as a cantor. Near Term Activities (underway/planned): M. Johnson is planning to re-launch the Children's Choral Program. He is currently recruiting. He is collaborating with M. Newton to create a by-month budget for the music department. He is working with a parishioner/graphic designer, K. Hess, to complete an Easter season front-piece for the Gathering Space hospitality desk. She is working on others seasonal pieces as well. These pieces were started by K. Kane, but stopped due to COVID shutdown. **How has he impacted the STJB Vision this month (Bring people - body, mind and soul - to Christ)?** He reports July was a quieter month in the worlds of liturgy and music. Summertime, while quiet, is a time to plan for upcoming year. The administrative side of his ministry can make one feel disconnected from the vision compared to actual gatherings. It is in this time of details and planning though that give a foundation to all that is done throughout the year to bring people to Christ through music and song.

Parish Life: P. Reiter reports their August meeting was held. Eight administrators were in attendance. A new member was welcomed, J. Losekamp. //Their Parish Life Fund balance is \$1,248.48. The accounting papers were provided to M. Newton. // ROMEOs men's lunch met on 7-5 with five men attending. JULIETS ladies lunch met on 7-28 with 20 attending. The Breakfast Club met on 8-13 with 11 attending. T. Palmer has updated the SJB website to include current information for Parish Life Ministry. Near Term Activities (Underway/Planned): ROMEO's on 9-6; JULIET's on 9-22; Breakfast Club on 10-8. // They are discussing final details for next fundraiser, selling Christmas Ornaments with sketch of SJB. //They will be hosting a Milestone Wedding Anniversary celebration for Parishioners celebrating 25 years, 30 years, etc. of marriage. This will be held on 10-9, with a blessing by Father Ruwe at the 11:15 am Mass, followed with a reception. Congratulation certificates from the Archdiocese will be distributed. **How has this group impacted the STJB Vision this month: (Bring people - body, mind and soul - to Christ)?** Parish Life's purpose is to develop and host social activities for the gathering of SJB parishioners to grow together as God's family, to celebrate together each other's lives and to promote Christ's love through outreach to the Community and the world.

Reports from Social Action: K. Nocks reported the good news about Hope's Journey. They have purchased a home in Miamitown. This project supported by many churches in the Harrison area. She stated there will be room for eight men. There was a discussion about who will be eligible. R. Humbert asked how they are chosen. K. Nocks reported there is an evaluation process as well as vetting. H. Menninger believes this shelter should be supported whole heartedly by SJB. D. Lohman asked how they will find the people for the home. K. Nocks stated by recommendations from multiple sources such as churches, police, firemen, and local municipal authorities. However, all will have to abide by the rules set forth. // Bountiful Hearts meal and was successful. //K. Nocks also reported to PPC that SVdP received a \$4,000 donation from the American Legion. //Feeding Our Children: The state of Ohio is assisting families this summer who are on the school lunch program. //Community Garden: Produce is being distributed to local senior programs, Bountiful Hearts meals and SVdP pantry. //Spanish Mass: Regular attendance continues. There are between 30 and 50 attending. //Transportation: They are ready when needed. //Stephen Ministry: This is a support ministry to help those struggling with life issues. // El Salvador: Deacon Don thanks all those who made contributions to help support the education of the children in our sister parishes the past year. The new fund drive has begun. Deacon Don is hopeful to travel again for an in person visit in 2023.

Building and Grounds: D. Lohman stated they held an emergency meeting to discuss how to eliminate the old heating and air conditioning (which is geothermal) and replace with new. He also asked Father Ruwe if he should go ahead with the landscape work in front of church. Father stated he should take the issue up with M. Newton. The painting of the entire school will begin sometime in December.

Athletic Association: The report from Athletic Association states the Soccer camp brought in \$1,057 with 43 kids registered. //The group agreed to add a Social Media coordinator. Maia Guerrero is interested and will join the next meeting. //M. Newton will introduce Father Ruwe to the group at a future meeting. //M. Newton will run annual report by sport to share with group. SafeParish will double check for fall sports and coaches to ensure compliance. //The group is looking for another coordinator for Volleyball. //Jeff Howell will be the new Baseball coordinator. // They are working to complete everything for the new fields and will meet with M. Newton, Mark Hoffman and Joe Ventre to vet out the costs and determine the next steps and communication for fundraising. They hope to present this to PPC in September. **How has this group impacted the STJB Vision this month (Bring people – body, mind and soul – to Christ)?** The Athletics program is very energized as we begin the new school year. We have a record number of Little Jag signed up for the soccer program, allowing us to connect these pre-school and kindergarten aged children to Christ through Athletics from a young age.

Festival: M. Newton is in process of evaluating results.

Old Business: D. Haller asked for volunteers for meet and greet the first weekend in September: 4 pm: K. Nocks; 8:30 am: D. Heuser and M. White; 11:15 am: P. Reiter and L. Egbert. //He then handed out a list of Monthly "Deep Dive" topics that were brought up in January. We will discuss in detail at a later date.

New Business: D. Haller has been working with Father Ruwe concerning the number of meetings PPC should have each year. After some discussion, it was decided we should eliminate two months. This will be voted on and placed in our by-laws. There was some discussion about which months to eliminate. Finally, a Motion was made by P. Reiter: to eliminate the PPC meeting in July and also have a floating eliminated meeting for Lent (March or April) depending on when Easter falls in the calendar year. In January of each year PPC will determine this month. This motion was second by D. Lohman. A vote was called by S. Ruthven and all agreed. C. Nocks, P. Reiter and D. Haller will meet to discuss changing the by-laws. This change will be voted on at the September meeting. It will then be placed in by-laws that PPC will have 10 meetings a year.

Adjournment: Motion: D. Heuser; 2nd M. White **Prayer:** Father Ruwe **Submitted by:** S. Ruthven 8-16-22