

St. John the Baptist Catholic Parish
SJB Parish Pastoral Council Committee Meeting Minutes
BRING PEOPLE - BODY, MIND AND SOUL - TO CHRIST

Meeting Date: April 26, 2022

Call to Order: 7:04 pm

Prayer: Father Jeff

PPC Members: Don Kuntz; Bob Ostertag; Sylvia Ruthven; Dave Haller; Doreen Heuser; Rose Humbert; Kathy Nocks, Marianne Lienesch; Doug Lohman (excused); Hank Menninger; Pam Reiter

Previous PPC Meeting Minutes: March Meeting Minutes approved and were distributed. Motion to approve by H. Menninger; 2nd P. Reiter

Staff Report: Pastoral Associate: E. Hollis talked about RCIA and how it had drawn everyone to Christ. He explained how RCIA had touched each person and through the year and at the Easter Vigil. He talked about the Palm Saturday RCIA Retreat. He then went on to explain how RCIA is now a year-round process and more people will be coming into the church at Pentecost. //He then went on to discuss how well the soup suppers were and how successful the Stations of the Cross and talks had been throughout Lent. There were 70/80 at each event and more who came for just Stations of the Cross. //Then, he talked a bit about how the process for Communion will be returning to its normal format after COVID. He has been training Servers and Eucharistic Ministers. // He spoke about how the \$25,000 grant has helped with procuring a program called "FORMED" which is an all ages, parish wide evangelization and teaching tool. He is researching items to further Adult Education, Formation and Evangelization with this five-year grant. Eric also coordinated the Ecumenical Good Friday Services with other churches in our area. //He is also coordinating and planning the National Day of Prayer Services for 5-5-22. **How has he impacted the STJB Vision this month** (Bring people - body, mind and soul - to Christ)? Through leading the RCIA Catechumen and Candidates towards their Baptism/Reception into the Church as well as in coordinating the Lenten Mission, he and his teams have drawn all closer to Christ.

Pastor's Report: Father Jeff was pleased by the attendance during the Easter Season, especially Palm Sunday. He thanked everyone involved (from decorating, to setting up and actively participating in the Masses) during Holy Week, the Easter Vigil and Easter Sunday. //He talked about the First Communion service scheduled for 5-15-22 and how he thinks it is better to celebrate with one service instead of splitting into two services. He stated how one service allows the children to see everyone when the PSR and school children are together. //He is proud of how SJB has taken Beacons of Light seriously and working on growing and bringing people to Christ. //He and Father Ruwe will be getting together in May to meet the parish Staff, etc. D. Kuntz asked if Father Ruwe would be making our May PPC meeting. Father Jeff was unsure.

Business Manager Report: M. Newton provided a handout for the February Financial Summary. Church: February collections were above budget, the third month in a row we have exceeded the budget. Other Revenue was significantly above budget due to the Luebbe Trust Donation and the semi-annual new church donations exceeding budget. February expenses were slightly worse than budget due to a double utility payment. YTD revenue is above budget due to Luebbe Trust, strong pledge payments, and the August festival, while expenses are near budget. //School: February revenue is significantly below budget which is driven by a delay in Ed Choice payments and budgeting error related to B. Zeik. Expenses were favorable to budget with the primary variance related to the B. Zeik revenue error (these revenue and expense errors are a wash). YTD revenue is short of budget due to Ed Choice shortfall exceeding tuition payments in advance of due dates. An expense favorability was due to timing. //Total Church, School, Cafeteria: Revenue was very positive in February and some positive expense variability resulted in a positive net. YTD revenue and expenses are favorable to

budget. //Statement of Financial Position: The February cash balance increased due primarily to monthly profit., //M. Newton made a \$100K new church bank loan prepayment, using funds from favorable new church payments. // CMA donations are 115% of goal, 18% participation (AOC 109%, 13%). //M. Newton has been doing some restricted liability accounting clean up. //Church: Faulty sound wires were repaired, submersion in Trane control system to deal with church temperature issues. //Building and Grounds: New phone system is almost complete. // School: Nothing to report//Near term activities: Finance: 22/23March reconciliation, Paylocity replacement of Paycor (4/29 payroll), identification of quick pay alternative. //Church: Beacons of Light action items (Inventory Tools), IT security measures. // Building & Grounds: Handicapped parking light, responding to daily work orders, and start of yard work. // School Luebe funds expenditure planning, tracking 22/23 registrations and payments. // Other: Athletic fields project and festival planning.

How has he impacted the STJB Vision this month: (Bring people - body, mind and soul - to Christ)? He has a significant focus on maintaining a financially stable parish through adequate collections and school tuition. He is also enhancing SJB infrastructure through a more effective phone system and payroll process to allow SJB employees to effectively function as faithful stewards.

Pastoral Associate: E. Hollis see his comments above.

Director of Religious Education: T. Palmer stated school and preschool telephone lines were ported to Zoom. Fax lines were moved to EFax for both the parish and school. //School adoration began on 3-22. The students enjoyed to experience. The next one will be end of April. //The First Communion Parent meeting has been completed and it was decided that the children will be able to receive both the Body and the Blood at the First Communion. //Near Term Activities: Zoom conversion for classrooms and fire systems will be done during Easter Break. //Good Friday Immaculata trip is planned with Youth and families. Devine Mercy Sunday trip is planned with High School to a Devine Mercy service. This will complete their study on Divine Merch which they have been working on through Lent. Also, having a Lenten toilet paper drive. //How has she impacted the STJB vision this month: (Bring People - body, mind and soul - to Christ)? By setting up penance service for the school students to strengthen their relationship with Christ. She began using Lifeteen resources for youth programs. These resources reach the youth where they are and in new and fun ways. // She organized 8th grade to lead Stations of the Cross on Friday's during Lent. This allowed the 8th grades to connect to the Passion more deeply and also gave them leadership roles that will strengthen the Church of the future.

School Principal: Nicole Herrmann reports school enrollment is currently 245. She is working with six more students to possibly enroll next year. //The third Quarter is complete and students are finishing strong in Fourth Quarter. Students were awarded quarterly awards – Jaguar Aware, Sr. Rose Award and P.A.W.S. award. //Students finished the IOWA standardized tests. //Students are attending monthly Adoration and Sacrament of Reconciliation. Students prayed the Stations of the Cross every Friday during Lent. //N. Herrmann has begun a tutoring program for students before/after school using COVID Relief Funds. // Scholastic Book Fair and Right to Read Week were held in March. Future Activities: Working with Vince Woodall from AOC for enrollment, marketing and future planning of school. //She is planning many year-end activities and events. //Spring break was 4-15-22. //End of Year AOC and State Reports are in progress. **How has she impacted the STJB Vision this month: (bring people - body, mind and soul - to Christ)?** By recognizing the students' achievements both academically and spiritually. Students were given the opportunity to participate in Adoration and the Sacrament of Reconciliation.

Music Director: M. Johnson reports Ash Wednesday attendance had an 88% increase. This will be useful in preparing for Palm Sunday and Easter. //He reported three different microphone inputs had shorts in the cabling and had to have new cable pulled. One included the line for connectivity in Gathering Space. Water was found in the conduit from the gathering space. //He has been getting quotes on different brands of headset microphone used by presiders and deacon. The current brand has had constant flaws and leads to interference

after used for a time. //Parish Lenten Series: He coordinated prayer offering each week that included two versions of Stations of the Cross, Taize' Prayer and the Lenten Reconciliation liturgy. //He was pleased with the crowd sizes and grateful to parish music ministers for their generosity of time and talent. //Near Term activities: Finishing the Parish Lenten Series and final preparation for Holy Week including rehearsals and liturgical environment work. He is also guiding Archdiocesan Music Committee in the process of creating staffing models in the areas of liturgy and music to be used by families of parishes within the Beacons of Light process. **How has he impacted the STJB Vision this month (Bring people - body, mind and soul - to Christ)?** In the Lenten Series of 2020, which was cut short, we began something that allows us to journey through Lent together outside of the addition to Sunday Mass. This year we continued that process. The combination of fellowship, prayer, learning, brought to life a sense of community that has certainly enriched his Lenten experience. He looks forward to seeing this custom continue to blossom in future years and draw in even more parishioners

Parish Life: P. Reiter stated a Parish Life meeting was held on 4-12. //The lunch group ROMEOs met for lunch with seven men in attendance. // The JULIETs met with 28 in attendance with three new ladies. //The Breakfast Club (open to men and women) met at Bob Evans. Sixteen were in attendance with five new men and three new ladies. //The Parish Life Ministry provided the soups and desserts for the 4-6-22 Lenton Service. Near Term Activities: 5-3 ROMEO's/ 5-26 JULIET's. 6-11 Breakfast Club. The Junk in the Trunk event will be held 6-4 at the Carolina Trace campus. The time will be from 9 am to 1 pm. Set up begins at 8 am. Cleanup by 2 pm. //Yard signs and Decal for time change signs have been purchased. //Selling space will be \$20. The group is hoping the LifeSprings Community church will hold a similar event. They are waiting on a reply. They continue to discuss various fundraiser ideas. They are also looking at a fundraising day at O'Charleys to get 15% of sales. Details will be later. //The Archdiocese is giving congratulatory certificates to married couples celebrating a significant wedding anniversary (25, 40, 50, 60, 65, 70, 75). The group is making a decision as to whether they want to have some type of reception. They will wait until after Father Ruwe has arrived. **How has this group impacted the STJB Vision this month: (Bring people - body, mind and soul - to Christ)?** Parish Life's purpose is to develop and host social activities for the gathering of SJB parishioners to grow together as God's family, to celebrate together each other's lives and to promote Christ's love through outreach to the Community and the world.

Reports from Social Action: K. Nocks reports SVdP had their yearly retreat. Deacon D. Meyer led the retreat and it was well received by all members. //Feed the Children: A special collection for this ministry was held and they collected more than \$3,200. This will certainly help with this most needed project. // Bountiful Hearts: The March Bountiful Hearts meal was sponsored by the Grimm and Meiners families. There were 59 home deliveries made and 32 neighbors sat down to eat with us. //Hope's Journey: There will be a golf outing on 6-18. The Social Action committee will donate a gift basket for the raffle. All are welcome. // Community Garden: Planting will begin in spring. // Spanish Mass: Still being held by Father Shine with Deacon Don Meyer. // Transportation: Not receiving many calls, volunteers are ready to help those who need a ride to and from a certain destination. // Stephen Ministry: More advertising being done and a box is located in the church for people who need help. //El Salvador: They are working on a virtual meeting with both parishes.

Building and Grounds: It was reported they are mainly getting ready for summer and have decided on a light pole for the handicapped space on side of church.

Athletic Association: Father asked about progress on fields. M. Newton stated they met 4-12 with Bayer and Becker to review preliminary drawings. The goal is to get complete enough to take to the city to discuss specific action steps for approval and see if they have to meet with Zoning. //M. Newton discussed officer roles and terms Decided to move to three-year terms instead of two- year beginning with 2021. New by-laws were established. The discussion also included leveraging the applicant pool for PPC for those who might be a good fit for Athletics as well as bring new people into Athletics. //Basketball update: Boys: Angie Knoop wants to come back to coach boys' basketball. Girls: season is over. //Baseball update: Uniforms are being distributed;

The Masons organization (old K of C fields) is open to any help improving fields; Association to discuss cost of hauling in dirt to eliminate drainage issue and improve practice field conditions. //Softball update: Not enough girls signed up. //Soccer update: Registration is open through 4-8. //The group is still studying various fundraising ideas. **How has the Athletic Association impacted the STJB Vision this month** (Bring people - body, mind and soul - to Christ)? By encouraging young adult/teen involvement such as Lilli Flannery and the soccer camp imitative with the Athletic Association as a way of continuing their journey with Christ.

Old Business: D. Kuntz reported on our monthly “Deep Dive: He introduced the idea of an inclusive letter or statement SJB might want to put forth to allow everyone to know they are welcome to SJB. PPC had a lengthy discussion and it was decided to bring this topic back again at a future date. //D. Hallar discussed the Bountiful Hearts dinner PPC sponsored on Saturday, 4-23. They had 59 home deliveries and 26 people showed up to collect meals or sit down and talk. He gave a detailed report on the extra money we had collected. It was decided to give the leftover monies to the Bountiful Hearts committee. D. Kuntz thanked all for their active participation. We then talked about the nominations for PPC. The committee for reviewing forms was decided. D. Kuntz wanted to announce the number of people who filled out forms this year. However, it was decided we would simply state that a great number of people offered to serve of PPC. Those names drawn will be notified the night of the drawing and their names will be published in the Bulletin. //We then talked about our second PPC weekend meet and greet parishioners: It was decided 4-30/5-1 weekend would be the second meet and greet PPC: 4 pm Mass: B. Ostertag; R. Humbert; 8:30 am Mass: D. Kuntz; D. Haller; D. Heuser and 11:15 Mass L P. Reiter.

New Business: B. Ostertag asked about extending the side awning for those rainy or snowy days. M. Newton said he will look into it. It was also brought up about some people pulling their cars up on the sidewalk in front of the church. This should not happen because the concrete is not strong enough for cars to be pulled in front of church.

Adjournment: Motion: B. Ostertag; 2nd D. Heuser

Prayer: Father Jeff

Submitted: S. Ruthven, Secretary 4-26-22