

Meeting Date: September 15, 2020 (Zoom Meeting)

Call to Order: 7:00pm (Prayer: Father Jeff Kemper)

PPC Members: Don Kuntz; Sylvia Ruthven; Fred Fox; Nancy Gruber; Doreen Heuser; Rose Humbert; Marianne Lienesch; Doug Lohman; Butch Muddiman; Bob Ostertag; Carrie Roesener; Pam Reiter

Previous PPC Meeting Minutes: July Zoom Meeting Minutes were approved and distributed in August (during pandemic). There was no August PPC Meeting.

Guest: D. Kuntz stated we will discuss Athletic Fields in October.

Pastor's Report: Father Jeff is pleased with the increase in attendance. Weekend of 9-12/13 attendance for Mass was 520. He believes we are a little ahead of some parishes. He has been told by others in diocese St. Johns is marked well for seating and masks are being worn by all as well as hand sanitizing. He is also pleased with the attendance or viewing of the live streaming and video Masses. Wednesday Mass has had a higher attendance since it has been moved to 12 Noon. D. Kuntz asked if there was a way to tell how many are watching the complete Mass or tuning in and moving on. M. Newton stated you can tell if someone stays on for twenty minutes, but not the whole time. N. Gruber asked when SJB will begin having younger servers, etc. Many people miss seeing the young servers. Father says not until the all clear is given by the state government. He stated even at the school Masses the young servers do not participate during COVID 19. Another question was how long the dispensation from Mass will last and how long the six-foot distancing will last and face masks be required. Father believes through January or February 2021. //Father then stated he has been making plenty of sick calls (not COVID 19). M. Lienesch asked if Father is allowed to go into a room when someone is dying. He stated he has gone in when the hospital gives clearance. He says the hospitals vary in the degree of approvals.//He is happy to report the recent run on funerals has slowed. //There was some discussion concerning pro life signs and where they can be on individual property or on church property. M. Newton stated the zoning commission of Harrison has decided the distance signs can be from road to yard. D. Lohman stated there are signs made up and wanted to give them to parishioners to place in their yards. Father does not want the parish to be responsible for distributing these signs because the staff is already very busy. //The conversation switched to Christmas Masses. Father asked for suggestions concerning how we are to handle Christmas Masses with the six foot distancing and the number of Masses. More Masses will require additional cleaning and additional priests. It was suggested a survey be sent to parishioners asking if they plan on attending Christmas Mass and which Mass they prefer. This might give a better idea of number wanting to attend. It was also suggested when PPC and staff make calls to parishioners again that we ask the parishioners about Christmas Mass and when they plan attending. Father is taking these ideas into consideration. The one thing he does not want to do is have to turn people away at Christmas Mass. //Father talked about the chicken dinner coming on Sunday, 9-27. Many parishioners are involved. The raffle will be handled though the internet or by going in to parish office to purchase tickets. Details will be mailed to parishioners. //The Turkey Dinner and Craft Show are not going to be held this year. There will be an announcement in the Bulletin. //Father turned his attention to the comments on Face book by some parishioners in which language and approach is vindictive. He asks people to remember that each Catholic is to give the example of charity towards others as they express their opinions. //Father is very impressed how well school is doing and how well the children are doing wearing masks. //C. Roesener brought up the idea Luke has for using the Mary Statue at the old church for the Rosary Garden. Father thinks it is a good idea; however, he wants an investigation into how to clean and move the statue without damaging it in any way. L. Roesener thinks the Rosary Garden might be ready by November. Father thinks it might be good for the blessing to be on the Feast of Mary or some other feast.

Business Manager: M. Newton sent a copy of the Financial Report for 7/1/19 – 6/30-20 which will appear in the Bulletin //He also talked about July financials being reconciled. July collections were above budget (after budget was cut by 25%). Collections would have been off by 10.5% if budget was normal. Expenses were better than budget mostly from some accrued expenses from last fiscal year not hitting yet. //School: July revenue was above budget primarily due to \$7.1K of 19/20 year delinquent tuition payments made. //Total church, school, cafeteria: July revenue favorable due mostly to timing.//Building and grounds: Elevator fully operational, school start-up activities completed, Tom Hoeffler now operating as maintenance man since M. Meyer retired on 9 /4.//School: attendance down slightly from budget. // School: Total students 262 versus budget of 272. However, due to Jon Peterson and Ed Choice revenues, total revenue will be close to budget. //SJB created its own Before and After School Care program due to YMCA not interested in PM care. //New Church: Continue to track attendance. Sunday attendance is slowly increasing. Kneeler improvements have been completed and Rosary Garden design is approved. //M. Newton working on August reconciliation, annual bulletin financial report, PPP Forgiveness process, soccer fee refunds; a new video monitoring system being installed, plan for junior high chair lift, recruiting for Cafeteria Manager. New church: more new kneeler construction and additional handicapped parking spots. He is also helping with chicken dinner implementation and prepping for offsite PLT strategy meeting.

Music Director: M. Johnson created a bookmark outlining the safety protocols for Sunday Mass. This allows everyone to take one home or read as they enter church. M. Johnson was asked to be part of a quartet of singers for an Archdiocesan video version of an annual program for music ministers that mark the return from summer breaks. //Parish Day School is celebrating three Masses a week in order to facilitate weekly worship of all students and observance of social distancing. He is also working on a scenario for a safe return of the parish choir. M. Johnson says singers were encouraged to consult with their families and healthcare providers before making a decision to return to singing in choir. He says having six feet of space between singers will present a challenge for singers to be able to hear one another. Rehearsals will be done at church versus the community room to take advantage of improved ventilation and larger space. He is working with E. Hollis on planned seating

of singers. The choir will return on September 27.

Deacon Don Meyer Report: Spanish Mass: Has been steady. Some children have enrolled in PSR program. // The Bountiful Hearts Meal on 7-25 was handled by PPC and handled 9-26 by C. Grimm and M. Meiners who will prepare the meal. SVDP handed out boxes and bread, milk and eggs. Brenda Behr brought desserts. Next meal will be in October sponsored by the Knights of Columbus. Community Garden: Sarah Hefron and group are bringing produce to the Bountiful Hearts and have cleaned up the garden area until next summer. // Feeding the Children has been doing well there remains \$3,000 in the fund for future use. Transportation ministry has been slow. // Hope's Journey: The current women's shelter is being discontinued and may become available for the men. Discussions are ongoing. // Hoxworth Blood Drive will be coming to SJB on 10-22 from 12 to 6 pm T. Ferris and D. Meyer will handle details. // White Privilege: Father Jeff, D. Meyer, K. Meyer and D. Brockman participated in the virtual program on racism presented by the Archdiocese on 7-29 and 8-5 for 2.5 hours each day. The program discussion sessions were effective each time. The four of them will work together to present a similar program at SJB in October. There was a Flocknote and there will be bulletin and pulpit announcements about this important program in the next weeks. // Stephen Ministry: D. Meyer is pleased that six women and three men have completed the training to serve SJB. We are now ready to reach out to the parish and offer the service of care givers to help those struggling with a crisis or who need a Christ centered caregiver. Please call D. Meyer at the parish office if you need help. // El Salvador. Parishioners contributed \$4,078 to special collection to help sisters and brothers in El Salvador during pandemic. \$2,000 went to Our Lady of Guadalupe to help with care of sponsored child suffering from cancer in his leg. The remaining funds were divided between the parishes for food for those in need. D. Meyer stated they are in the process of collecting funds for sponsoring children in school.

Principal: N. Herrmann reported the reopening committee successfully created a plan to open the school with the health and safety of students and teachers as a priority. There is one point of contact with the Hamilton County Health Department to call when there is a positive COVID case of a student or teacher. Parents are required to notify the school within 24 hours of a positive test of clinical diagnosis. The SJB Before and After care program began on 9-14 due to the YMCA's lack of interest in operating our PM program. Students are eligible to receive free lunch through 12-31. There has been an increase in the number of students eating. N. Herrmann will be a member of the PACTS Committee for the Archdiocese. The committee meets monthly with the Superintendent to discuss pertinent information regarding Archdiocesan schools. She is currently continuing on working on the school's "Vision 2020" plan; a flu shot clinic 9-23 and 11-2; and end of first quarter which is 10-9.

Pastoral Minister: E. Hollis reports COVID 19 precautions are going well. SJB has also added the verbal sign of peace and Father Jeff processing out at end of mass into the outside of church. Wednesday Mass has been moved to Noon and is increasing in attendance. The Adult Faith Formation has moved classes out of the Adult Enrichment Room during this time of COVID19 which allows the school to have an extra room. // Young Adult ministries are returning to in person meetings. The meetings will be held on Tuesday nights and will meet in the Youth Room. E. Hollis continues attend on line classes and conferences provided by the Archdiocese. He and Father have launched a "This Week in the Word" series which allows parishioners to prepare for the Sunday Liturgy. He continues to create weekly Power Point presentations for the Gathering Space to welcome guests and document COVID 19. // E. Hollis continues to create and distribute weekly Flocknote parish news update which mirrors the information presentations in the gathering space Power Point. // He is meeting with several people interested in RCIA program. // There were three funerals in August. // He is preparing to post a seven part information series on iVoteCatholic which will be via computer, in person and on social media outlets. // E. Hollis continues with prayer, scripture study and daily and weekly ministries; Continues to research a fall parish mission with plans and option plans for participation by congregation; record video sessions of This Week in the Word and meeting with Fr. Jeff and T. Palmer for more videos.

Director of Religious Education: T. Palmer reports she has 120 students enrolled. Forty-nine students are in the home school/FACS programs. PSR home school grades 1 & 2 started 8-30. They are using the Sophia Press Spirit of Truth Program which has online activities. It was determined because of COVID 19 to do PS students in grades 3-6 remotely. The other grades are meeting in the meetings rooms at the new church. Grades 1 thru 6 were pushed to 9-13 which allowed parents to get materials and set catechists with what they need to teach remotely. Grade 7 & 8 Confirmation preparation materials were changed to the Ascension Press Alteration and Chosen programs. They also have online materials with no additional fee.

Athletic Department: Coaches are going through training and workers will also have to be trained for COVID 19, cleaning, social distancing, etc. There was some discussion about leadership committee needing more volunteers and M. Newton stated plenty of coaches and leadership. The group is meeting in October to discuss the soccer/baseball fields behind the new church. M. Newton will gather financial details and share at meeting. He stated this would be a challenge to gain approval from city/neighbors. There is new medical release form with COVID 19 information. Soccer refunds will be processed once M. Newton meets with Sports Connect.

Parish Life: P. Reiter reports the team is not meeting on a regular basis due to COVID 19 restrictions. They did provide the meal for the August Bountiful Hearts.

Old Business: Festival cancelled, chicken dinner on and raffles will be held

New Business: C. Roesener asked if PPC were planning a retreat. Father said this year's is cancelled until 2021

Adjourn: Motion to Adjourn: B. Muddiman; 2nd D. Lohman

Prayer: Fr. Jeff

Submitted: S. Ruthven 9-15-20