

St. John the Baptist Catholic Parish
SJB Parish Pastoral Council Committee Meeting Minutes
BRING PEOPLE - BODY, MIND AND SOUL - TO CHRIST

Meeting Date: May 17, 2022

Call to Order: 7:05 pm

Prayer: Father Jeff

PPC Members: Don Kuntz; Bob Ostertag; Sylvia Ruthven; Dave Haller; Doreen Heuser; Rose Humbert; Kathy Nocks, Marianne Lienesch; Doug Lohman; Hank Menninger; Pam Reiter

Previous PPC Meeting Minutes: April Meeting Minutes approved and were distributed. Motion to approve by H. Menninger; 2nd D. Heuser. D. Kuntz asked Father if he wanted him to schedule Staff Reports for the coming year since new members would be attending the July Meeting and possibly the new Chair would want to do that. Father said D. Kuntz should go ahead and schedule if he wanted.

Pastor's Report: Father Jeff reported Father Ruwe had visited SJB for a scheduled luncheon to meet the Parish Staff. He said all went well. D. Kuntz asked if Father Ruwe would be coming to our June PPC Meeting. Father stated he doubted it since Father Ruwe has a few staff vacancies he's trying to fill before he leaves his current parish and begins here in July. Father suggested SJB may want to schedule a welcome to Father Ruwe his first week end. It was suggested donuts or possibly a cake. The Parish Life group will work with R. Walters and schedule something to welcome Father Ruwe. //Father was very pleased with how well First Communion went. There were 53 children receiving First Communion. More than 475 attended the 3 pm First Communion Mass. M. Lienesch asked how many children were public school First Communion and how many were attending SJB school. Father was not certain of those numbers and neither was M. Newton. //Father commented on how pleased he is with the school children and teachers. He gave the principal a compliment on how well she handles all school activities along with problems, etc. The next big school event is graduation. //He talked about E. Hollis leaving his position as Parish Pastoral Associate to take a job in the business world. He relayed how sad he was losing E. Hollis, but felt the Holy Spirit will provide. He and Father Ruwe will select the new Parish Pastoral Associate. //Father then talked a bit about getting ready to move. He plans on moving in June. //He thanked the social Action Committee for their hard work on the Bountiful Hearts luncheons and also how they work with SVdP filling the pantry.

Business Manager Report: M. Newton shared the financial summary for March and also went over the new 2022/23 Budget in some detail. // He also stated that SJB has two payrolls under the new system and the problems have been minor. // The following is the March financial summary: Church: March collections were above budget, the fourth month in a row. Other Revenue is above budget due to the closure of some current liabilities resulting in incremental revenue due to those accounting procedure changes. March expenses were worse than budget due to timing of the new church loan interest and a third monthly payroll. Both hit in March but were budgeted for future months. YTD: Revenue is above budget due to the Luebbe Trust, strong pledge payments, the closed liabilities (accounting procedure changes), and the August festival, while expenses are behind budget due to timing items. //School: March Revenue is significantly above budget, driven by the closure of school liability accounts. Expenses are unfavorable to budget for the same reason as the church: three payrolls versus two budgeted. YTD: Revenue exceeds budget due to the closed liabilities and tuition payments in advance of the due dates, exceeding a shortfall in Ed Choice payments. An expense favorability is due to B. Zeik accounting item which was discussed last month. //Total Church, School, Cafeteria: March Revenue was positive, offsetting negative expenses, the later due to timing. YTD Revenue is favorable to budget while expenses are at budget. //Statement of Financial Position: March cash balance increased due primarily to prepaid 22/23 school year tuition. //The Preliminary 22/23 Budget was completed and presented to the Finance

Committee and presented to PPC. A motion was made by D. Haller for PPC to support the budget as presented and 2nd by P. Reiter. All agreed. //M. Newton complimented A. Land on the excellent job she has done with the new Paylocity System. //Church second set of Baptismal Font steps have been purchased and received. //Building & Grounds: New phone system is now complete and SJB school and office will be off CBT this month. //Near Term Activities: M. Newton is working on April reconciliation, benefits open enrollment, ID of quick pay alternative, monthly spread of 22/23 budget. //Church: Beacons of Light: Inventory Tools, IT security measures. //Buildings & Grounds: Handicapped parking light and responding to daily work orders. //School: Luebke funds expenditure planning, 22/23 financial aid, 22/23 teacher contracts. //Other: Athletic fields project, festival planning. There was some discussion concerning bringing SJB teacher pay up to the minimum of AOC range and even higher. SJB has been behind AOC level of pay for teachers for a number of years. **How has he impacted the STJB Vision this month: (Bring people - body, mind and soul - to Christ)?** By planning for Beacons of Light activities to support the new priest in his transition to SJB. Also, continuous focus on maintaining a financially stable parish through adequate collections, expense control, balance sheet management and budgetary accuracy. All which enhance SJB infrastructure through effective use of donated funds.

Pastoral Associate: E. Hollis reports he has been working with those baptized at the Easter Vigil, as well as those who received Full Communion. Currently, he is preparing D. Witt for Baptism and A. Kling for Reception into Full Communion at Pentecost. //He also coordinated and Celebrated Triduum and Holy week activities and services at church. He has been training Mass Coordinators and EMHC's as distribution of the Precious Blood has returned. //He also coordinated and celebrated Ecumenical Good Friday Services with other churches in Harrison area. //He continues to work with Neophytes through Mystagogy and preparing for a possible e-mission with El Salvador. **How has he impacted the STJB Vision this month: (Bring people – body, mind, and soul – to Christ)?** In leading the RCIA Catechumen and Candidates toward their Baptism/Reception into the Church as well as teaching Breaking Open the Word, he and his teams have drawn people closer to Christ.

Director of Religious Education: no report

School Principal: Nicole Herrmann reports an update on enrollment of 251 which is same as this year. She considers this good news since we have decreased in enrollment each year. She continues to meet with and give tours to prospective families for next year. She has published a calendar for 22/23 year. She attended the AOC Principal Retreat. The students attended the Lotto Lunch with Father Jeff at La Rosa's. The Final Accreditation Progress report has been completed. The School Safety plan is updated as required every three years. All Federal/State reports are completed. She has planned summer tutoring program using EANS funds. The Junior High Math teacher, Ashley Brodbeck, will not be returning and she is in the process of hiring a new teacher. Future activities: She continues to work with Vince Woodall from AOC for enrollment, marketing and future planning of school. Plans for a school survey are in progress which will be sent out in the Harrison area. She continues to plan for Graduation, Goodwill Games and Relay for Life events. **How has she impacted the STJB Vision this month: (bring people - body, mind and soul - to Christ)?** She has impacted the vision by continuing to capitalize on SJB's strengths and focus on areas of improvement with the work being done with AOC to put SJB school in a better position to serve more students in our community

Music Director: M. Johnson reports final wrap-up of Lenten Series. He reported he believed he was able to utilize space and celebrate the Holy Week rituals fully this year. //Masses of Easter Day had larger crowds than Christmas which allowed for the use of the full acoustics of the church. He thanked the parish musicians for going above and beyond in their investment of time and preparation for the Holy Week celebration of Liturgies. As an aside, he had a gentleman from Aurora, In. approach him and informed him SJB is where you go for "top-notch music". //Near Term Activities: plant life needs to be cared for and maintained through the 50 days of Easter. He thanked the volunteers who do this. //He is adjusting Choir schedules after the busy Easter Season.

How has he impacted the STJB Vision this month (Bring people - body, mind and soul - to Christ)? He believes for a variety of reasons the liturgies of Holy Week have brought people to Christ through the music, sermons and Liturgies. He believes the seeds have been planted within hearts of those who are not parishioners and those who only attend SJB on Easter. He thinks we offer those seeds by prayer and other experiences at SJB.

Parish Life: P. Reiter stated a Parish Life meeting was held on 5-10. //The men's lunch group, ROMEO's, met on 5-3 with six men attending. //Next ROMEO's will meet on 6-7. //JULIETS will meet on 5-26. //The Breakfast Club will meet on 6-11. Junk in the Trunk will be held on 6-4 from 9 am to 1 pm with set up beginning at 7 am. Parking spaces are on the far-left row and will be used by sellers. Breakfast sausage sandwiches and pastries will be sold. Karen Thomas is the event leader. //Fundraiser ideas continue to be discussed. The Parish Life Ministry will have a fundraiser day at O'Charlies on 5-22 (dine in or carry out. Parish Life Ministry will receive 15% of sale. Next Parish Life Meeting will be 6-14 at 6:30 pm. They are inviting Father Jeff to their meeting.

How has this group impacted the STJB Vision this month: (Bring people - body, mind and soul - to Christ)? Parish Life's purpose is to develop and host social activities for the gathering of SJB parishioners to grow together as God's family, to celebrate together each other's lives and to promote Christ's love through outreach to the Community and the world.

Reports from Social Action: Deacon D. Meyer reported the Bountiful Hearts Meal was provided by PPC. More than 50 homebound meals were delivered. He thanked those who provided desserts and members of SVdP Society who provided food from pantry and donations from parishioners. Next Bountiful Hearts Meal will be 5-28 and provided by the Bible Study Group led by S. Brielmaier. //Feeding the Children: School is ending and the group is awaiting news about what the State will do to provide funds for children on the school meal program. They are prepared to deliver meals to the children during the summer with funds provided by parishioners at the recent special collection. //Community Garden: The garden is planted. D. Losekamp plowed field a volunteer's planted seeds and small plants. The plan is to provide the harvested vegetables to food pantry and Bountiful Hearts Meal group along with senior citizen groups. // Hope's Journey: A golf outing is planned for 6-18 to raise money for this group. They are still searching for a suitable location. However, they do have their rules and regulations intact. //Spanish Mass: This is held at 2 pm on Sunday and is still going strong. //Transportation: They receive calls and are able to help those who need a ride to appointments, etc. //Stephen Ministry. This is a great support to those struggling with life issues. They are looking for more care ministers and people who need help. Father Jeff and D. Don are planning on more publicity for this ministry. //El Salvador: D. Meyer thanked all those who made contributions to support the education of children in our sister parishes. He and E. Hollis are arranging another virtual delegation in June to connect with the sponsored children and their parents and parish leaders. They are hopeful they can travel again for an in person visit in 2023. //Blood Drive: Another Hoxworth Blood Drive will be held at Carolina Trace SJB on 7-21 from 11 am to 5 pm It will be in the Gathering Space at church. Flyers will be coming.

Building and Grounds: D. Lohman talked a bit about the GEO thermal problems the school and old church continues to have. Also, some of the donated funds will be used to put the light in the handicapped parking space at new church.

Athletic Association: Lilli Flannery discussed her summer camp project for STJB. 6-27-30; K-6 – Boys and girls; 6-8 pm; \$25 per participant and includes STJB drawstring bag; place will be Community Center; there will be a flyer placed in the Bulletin; registration will be through Sports Connect. //CPR training update – going to inquire about CPR and First Aid trained coaches/parents during registration. //Baseball update: Pictures taken half way through season. Maintenance/repair of current fields is estimated at \$500. //New Fields Update: The city identified all steps involved to get new proposed plan approved. Bayer and Becker provided three scenarios for the field layout. All agreed to go with Option C which will accommodate a baseball field and two elementary/junior high sized soccer fields (when combined would be one high school sized field). //The group is

still looking for fund raising ideas. //Update from M. Newton: The storage Unit costs will now come from athletic Fund starting in August. It used to be paid for by Festival, however, no festival items are stored. **How has the Athletic Association impacted the STJB Vision this month** (Bring people - body, mind and soul - to Christ)? By encouraging young adult/teen involvement such as Lilli Flannery and the soccer camp imitative with the Athletic Association as a way of continuing their journey with Christ.

Festival: Sponsor letters are out and entertainment has been contracted.

Old Business: D. Kuntz reported on our monthly “Deep Dive”. He asked if we had any ideas about how to get the SJB vision statement throughout SJB Parish. Many came up with ideas including using the TVs in the gathering space and the sign under the parish desk as well as the electronic sign out front. D. Kuntz asked if anyone had any comments from parishioners about PPC holding their meet and greet meetings on the first weekend of the month. Most stated a few comments. D. Kuntz asked all PPC members to wear their name tags during all Masses. //P. Reiter stated we should get with M. Johnson and make certain he announces at the beginning of those Masses that the PPC members would be available in Gathering Space after Mass to answer any questions, etc. //K. Nocks stated that SVdP would be using the gathering space on the 5th Sunday of each month (in person) for collection and to answer questions, etc. This should not interfere with PPC’s meet and greet. M. Lienesch asked about getting a sign of some type to hang on the wall in the Gathering Space with the SJB Vision written on it. //D. Lohman asked about the police protection for our church during Mass especially since some outside problems with abortion have had protesters, etc. Father said he would get with those who have volunteered again. He also said we have police in parking lot during most masses and across from entrance at the 11:15 am Mass. //D. Kuntz then talked about the June PPC Meet and Greet weekend. June 4-5 – 4 pm will be K. Nocks; H. Menninger; P. Reiter. 8:30 am D. Haller; D. Kuntz. 11:15 am will be P. Reiter and B. Ostertag.

New Business: Father Jeff prayed over the PPC forms being presented for membership in PPC. After a prayer, he had D. Haller pull three names from a basket. Those serving for a four-year term beginning July 2022 will be: Mary White; Louis Egbert and T. Meyer. R. Humbert and M. Lienesch agreed to stay on PPC one more year to even out the four-year terms. There was a discussion about who would call the new members and those who were not selected would be called. There will be a listing in the Bulletin about those who are new PPC members. Jessica will be notified of their phone numbers and e mails for including in the Parish Website. It was late, PPC decided to make the calls on Wednesday, May 18.

Adjournment: Motion: D. Heuser; 2nd R. Humbert

Prayer: Father Jeff

Submitted: S. Ruthven, Secretary 5-17-22