

St. John the Baptist Catholic Parish
SJB Parish Pastoral Council Committee Meeting Minutes
BRING PEOPLE - BODY, MIND AND SOUL - TO CHRIST

Meeting Date: June 21, 2022

Call to Order: 7:49 pm

Prayer: Father Jeff

PPC Members: Don Kuntz; Bob Ostertag; Sylvia Ruthven; Dave Haller (excused); Doreen Heuser; Rose Humbert; Kathy Nocks, Marianne Lienesch; Doug Lohman; Hank Menninger (excused); Pam Reiter

Previous PPC Meeting Minutes: May Meeting Minutes approved and were distributed. Motion to approve by B. Ostertag; 2nd D. Heuser.

Special Issues: Before the meeting began, D. Kuntz asked the PPC members (new and old) to introduce themselves. Teresa Meyer; Louis Egbert; and Mary White are the new PPC members serving a four-year term. Election of officers will be held at the July Meeting.

Presentation of Father Jeff's Parting Gift from PPC: M. Lienesch brought Father Jeff's gift in presented it to him. He was very pleased. We then celebrated (sadly) with some snacks brought by all PPC members. The gift was a beautiful framed picture of the inside of the church made with special photo and details.

Pastor's Report: Father Jeff thanked PPC members and was very happy with all the cooperation he has been receiving in regard to the Beacons of Light process. He talked about how Beacons of Light will change many other parishes and how thankful he is for everyone's time and effort during this past year. He believes Father Ruwe will be pleased with PPC and the Staff when he arrives. //He announced that T. Palmer has taken the position of Pastoral Associate and now SJB is looking for her replacement as Director of Religious Education. //He talked about how well Summer Bible School was this year and under the direction of Kelly Ante. //He discussed some of the actions being taken by the school principal and the AOC in trying new ways, including a public survey, to increase students in SJB school. //R. Humbert suggested Father have an announcement at the pulpit about FORMED and how the parish will gain from watching the various videos and movies about their Catholic religion. She stated she has had people ask about what it is. Father said he would get with M. Johnson and T. Palmer about making FORMED more known.

Business Manager Report: M. Newton shared the financial summary for April. They are now reconciled. Church: April collections were above budget, a combination of Sunday and Easter. April expenses were better than budget due to some timing of new church loan interest and a third monthly payroll, both hitting in March, but budgeted in April. YTD revenue is above budget due to strong collections, new church pledge payments and the August festival. //School: April revenue is significantly above budget, driven by Ed Choice payments made in April, but budgeted earlier. Expenses are favorable to budget due to the budgeted three versus actual two pay periods and the lack of health care payment (timing). YTD revenue exceeds budget due to the timing of tuition payments, offsetting a shortfall in Ed Choice revenue. An expense favorability is due to B. Zeik account item and the timing of health care payments. // Total Church, School, Cafeteria: All are positive in revenue and expenses, most of which are timing, resulting in a very positive variance to the budget. YTD revenue and expenses are also positive, some of which is real and some timing. // Statement of Financial Position: The April cash balance decreased due primarily to the new church loan payment. // The 2022/23 Budget has been reviewed and signed off by PPC. //The benefits open enrollment is completed. // Church, Building & Grounds had nothing to report. // School: has made decisions on Luebbe funded projects and 22/23 financial aid recipients. Also, all 22/23 teacher contracts are complete. // Other filled Pastoral Minister opening and looking to fill the DRE position. //Near Term Activities (underway/planned): Finance: May reconciliation, IT of quick pay alternative, monthly spread of 22/23 budget. // Church: Beacons of Light action items (inventory Tools, IT security measures.) // Building & Grounds: Handicapped parking light and responding to daily work orders. // School Luebbe funded projects. // Other: Athletic

fields project, chicken drive through dinner and festival planning. **How has he impacted the STJB Vision this month: (Bring people - body, mind and soul - to Christ)?** By planning for Beacons of Light activities to support the new priest in his transition to SJB. Also, continuous focus on maintaining a financially stable parish through adequate collections, expense control, balance sheet management and budgetary accuracy. All which enhance SJB infrastructure through effective use of donated funds.

Pastoral Associate/Director of Religious Education: T. Palmer has been busy. First Communion which was a success. There were 50 first communicants. The Mass included the day school classes and the PSR classes for the first time. //School May crowning was held on May 6 after the school Mass. //The school participated in the National Day of Prayer via recording which was published with the rest of the Harrison communities' prayers. //Zoom installation is completed in the parish and school offices. The new phones for the church campus will be installed closer to the end of the Cincinnati Bell contract for that facility. //PSR school year ended on May 8. //Near Term Activities (underway/planned); Summer Youth scheduling; VBS week of 6/20-23; Steubenville Conference trip for High School Youth 6-17/19; VBS Volunteer night 6-24; Beacons of Light Phase 0 materials; Finish preparation of three teens to receive the Sacrament of Confirmation at Pentecost. **How has she impacted the STJB Vision this month: (Bring people – body, mind, and soul – to Christ)?** In May, she impacted the vision through these areas: First Communion with 2nd Grade; Exposition of Blessed Sacrament at school.

School Principal: Nicole Herrmann reports the class of 2022 graduated on 6-1-11. There were 15 students who will attend 10 different high schools. They earned more than \$185,000 in scholarships/awards. //The end of the school year was great. Students had a great time at SJB Goodwill Games and Relay for Life. //Summer tutoring program will run in June. //Our Art Teacher, Staie Combs, will not be returning next year. She leaves after 10 years with SJB to pursue other hobbies and passions. //SJB has successfully hired both an ART and Junior High Math teacher for next year. Mrs. Jenna Furney will be Math teacher. She comes with three years' experience teaching Science and Math at Annunciation School. She, along with her husband and two children are parishioners of St. John's. Mrs. Kate Green will be the Art Teacher. Kate has a bachelors in graphic design and a minor photography. Kate, along with her husband and two children are also parishioners of St. John's. //Implementing new "elective" program for the 5th-8th grade students for 22/23 year. //Celebrated Father Jeff's and his support for dedication of our school with a scrap book made by the students and a gift card. Teachers and staff enjoyed taking Father to lunch to thank him. //Received school survey results. Will use the information to focus on a marketing plan for the school. //Near Term Activities (underway/planned): Continue working with Vince Woodall from AOC for enrollment, marketing and future planning of school. // Continue working with parish administration to complete summer projects within the school. // Using EANs funds to purchase new teacher laptops and chrome books. Also, will be purchasing new student Chromebooks 4 – 8 grade and Clevertouch boards to replace remaining Smart Boards. // Planning Professional development for administration and teachers for 22/23. **How has she impacted the STJB Vision this month: (bring people - body, mind and soul - to Christ)?** She has impacted the vision by recognizing our student accomplishments and celebrating graduation of 8th grade. Also, by focusing on hiring skilled teachers to share their faith and enhance our students' learning.

Music Director: M. Johnson reports he was pleased with having only one Mass for First Communion. He was able to get a vocal quartet in addition to the cantor and folk harp, bass and flute. //Taizé' Prayer – 5-13 this was first time in several years that Taizé Prayer was held in May. During the prayer, an account of the Resurrection is proclaimed from scripture. For our gathering, we proclaimed the Road to Emmaus from Luke. M. Johnson noted that while the date for prayer was on the calendar for months, it was a coincidence that US Bishops identified that day as a day of prayer for the unborn. // May Crowning, two services, Day school and Parish. //Conclusion of Service – Archdiocesan Music Committee – after two years of service and serving as chair, he has wrapped up his time on the committee. //M. Johnson caught COVID last of the month. He wanted to thank M. Zinser and N. Gruber for stepping in to cover for him while he was confined. //Near Term Activities (underway/planned): Liturgical Environment: Continued to work with plant wholesales to keep plants looking fresh throughout Easter season. // June 1, 8th Grade graduation Mass and June 2, was final day of school for the parish day school. //June 5 – Pentecost – Initiation Sacraments with Adults was celebrated at the 11:15 am Mass

and along with music and Choir with brass and Timani. **How has he impacted the STJB Vision this month (Bring people - body, mind and soul - to Christ)?** This month's celebration of First Eucharist gave the second graders an opportunity to celebrate the sacrament with an excellent liturgy in all facets and experience the support of the church full of the Christian community around them. Hopefully, the experience will continue to give not only the second graders, but their families a boost in their journey with Christ.

Parish Life: P. Reiter stated a Parish Life met on 6-14. They had a guest of Honor, Father Jeff, to show him how much they appreciate all he has done for the group. //ROMEOs: met 6-7 four men attended. //JULIETs lunch group on 5-26 with 18 attending. // Breakfast Club met on 6-11 with nine attending. //Junk in the trunk event was successful. There were 12 sellers Breakfast sandwiches, baked goods and water were sold. Total income from event was \$860 //A Parish Life Ministry page has been created by E. Hollis for the TVs in the Gathering Space. It will be displayed soon. //Near Term Activities (underway or planned): ROMEOs gathering 7-5; JULIETs gathering 7-28; Breakfast club gathering 8-13. //Next fundraiser is being planned and is a sale of Christmas Ornaments with a sketch of St. John's on it. //Next Parish Life meeting date is pending and will be scheduled after the arrival of Father Ruwe. **How has this group impacted the STJB Vision this month:** (Bring people - body, mind and soul - to Christ)? Parish Life's purpose is to develop and host social activities for the gathering of SJB parishioners to grow together as God's family, to celebrate together each other's lives and to promote Christ's love through outreach to the Community and the world.

Reports from Social Action: K. Nocks reported the Garden is up and running. // Bountiful Hearts had a good attendance with the Social Action Committee sponsoring it. // Stephen Ministry has found a potential home and there is a golf outing scheduled as a fund raiser.

Building and Grounds: D. Lohman stated how the group is working on fixing any problems at rectory and painting the school and buildings.

Athletic Association: M. Newton reported the subcommittee is making a written plan with full details on the new fields. **How has the Athletic Association impacted the STJB Vision this month (Bring people - body, mind and soul - to Christ)?** By encouraging young adult/teen involvement with prayer and the Athletic Association as a way of continuing their journey with Christ.

Festival: Sponsor letters are out and entertainment has been contracted. We are gearing up for the festival on 8-5/6. D. Hoffmann will be taking over the Beer truck again.

Old Business: D. Kuntz reported on our monthly "Deep Dive". Continued to discuss getting SJB vision sign for gathering space and use on the plex glass below desk as well as show on TV screens. We scheduled those for the July 2/3 weekend monthly meet and greet the PPC Members: 4 PM Mass: R. Humbert; 8:30 am Mass D. Heuser, D. Haller; 11:15 am Mass: B. Ostertag, P. Reiter. While they will be there for any Q&A parishioners may have, they realize it will also be the welcome to parish celebration for Father Ruwe.

New Business: K. Nocks reported there would be some talk about a new building for SVdP and they would like to be on PPC schedule.

Adjournment: Motion: D. Heuser; 2nd B. Ostertag

Prayer: Father Jeff/**Submitted by:** S. Ruthven 6-21-22

Submitted: S. Ruthven, Secretary 6-21