

St. John the Baptist Catholic Parish
SJB Parish Pastoral Council Committee Meeting Minutes
BRING PEOPLE - BODY, MIND AND SOUL - TO CHRIST

Meeting Date: July 19, 2022

Call to Order: 702 pm

Prayer: Father Paul

PPC Members: Don Kuntz; Bob Ostertag; Sylvia Ruthven; Dave Haller; Doreen Heuser; Rose Humbert; Kathy Nocks, Marianne Lienesch; Doug Lohman; Hank Menninger; Pam Reiter; Louis Egbert (excused); Teresa Meyer (excused); Mary White

Previous PPC Meeting Minutes: June Meeting Minutes were approved and were distributed. Motion to approve by P. Reiter; 2nd D. Heuser.

PPC Officer Election: D. Kuntz asked for nominations for Chairperson. Dave Haller was nominated by D. Heuser; H. Menninger was nominated R. Humbert, he declined. Dave Haller's nomination was seconded by R. Humbert. Vote was called for and all were yes. Dave Haller is now PPC Chairperson. D. Kuntz called for Vice Chair nominations. P. Reiter nominated H. Menninger (he declined). P. Reiter then nominated D. Heuser. Her nomination was seconded by R. Humbert. D. Kuntz called for a vote all were yes. D. Heuser is now Vice Chair. D. Kuntz then called for nominations for Secretary. D. Lohman nominated S. Ruthven and D. Heuser seconded. A vote was called and all were yes. S. Ruthven is PPC Secretary. D. Kuntz then thanked everyone and wished the new officers well. He said it had been a great pleasure being on PPC over the years. He and B. Ostertag then left the meeting.

Special Issues: St. Vincent De Paul members made a presentation to explain why they need a new building for their pantry and furniture storage. Kathy Cornelius made a slide presentation and explained the purpose of the SJB SVdP and where the food pantry and furniture storage are located. Because of the location of food pantry, there is great difficulty for people to just drop in and walk around and pick out items needed. The furniture storage is located in a different building away from the food pantry. Their suggestion is to build a new building located at the end of the old church parking area. They have some of the funds already. The plans have been drawn up and they are looking for PPC to give a consensus on going ahead with the building. M. Lienesch asked if they had enough money and they indicated they did or were able to raise the money without needing any from the church. The new building would house the food pantry on one side and the furniture on the other. There will be plenty of room for people to walk around and select items they need from food pantry as well and plenty of room to move furniture in and out of the building. After some discussion D. Haller and D. Heuser asked for a consensus from PPC. All agreed. Father Paul said he and M. Newton would now work with the SVdP on details. The people from SVdP thanked us and left.

Pastor's Report: Father Paul began by thanking everyone from staff to volunteers for their warm welcome and help. He has gotten the general feeling he is welcome. He is happy to be here and believes his staff is excellent. He thanked Father Jeff for how he left SJB with everything in place for him. He talked a bit about Beacons of Light and how all the families are now in order and how SJB is preparing to grow. //He and D. Haller will meet to discuss the PPC Meeting schedule and find a month to have off. //He then talked a bit about how then talked a bit about how he will not be here for the festival because he is celebrating his niece's wedding. attending his niece's wedding that same weekend.

Business Manager Report: M. Newton began by sharing the May Financial Summary along with the Adjusted May Financial Summary. May collections were above budget. May expenses were worse than budget due to

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maintenance costs. A new mower and Trane service contract were main reasons. However, church supplies and the timing of new telephone costs and pension were also part of increase. Adjusted YTD revenue is above budget due to strong collections, new church pledge payments and the August festival. YTD expenses are slightly above budget due to OT wages, maintenance costs and church supplies. //School: May revenue was above budget driven by Ed Choice payments made in April but budgeted earlier, exceeding an expected tuition shortfall. Expenses were unfavorable to budget due to pension budgeted quarterly but now being paid monthly, and the timing of computer purchases. //Adjusted YTD revenue exceeds budget due to the timing of tuition payments and state payments exceeding budget. An expense favorability is due to the B. Zeik accounting item and the timing of health care payments. // Total Church, School, Cafeteria: Revenue was positive in May but offset by negative expenses, resulting in a loss. YTD revenue and expenses were positive, most of which is real vs timing. //Statement of Financial Position: The May cash balance decreased slightly with no large cash flow issues. //The drive thru chicken dinner had a revenue of \$15.2K and costs of \$10.3K, resulting in a \$4.9K profit despite not selling out. M. Newton thanked the volunteers who managed the whole dinner and managed the costs too. //Church: Completed Beacons of Light inventory Tools to provide to Father Paul. //Building & Grounds: Completed many rectory improvement projects with a few more to still finish. //School: The Luebbe-funded projects are underway. The Large painting project will begin in December due to painter capacity. //Other: Paycor to Paylocity payroll transition is complete. //Near Term Activities (Underway/Planned) Finance: June & FYE reconciliation, adjusting to new WeShare platform, monthly spread of 22/23 budget. //Church: IT security measures. //Building and Ground: Rectory improvements, handicapped parking light, responding to daily work orders. // School: Luebbe funded projects underway. // Other: Festival planning, Athletic fields project and helping Father Paul get familiar with SJB. H. Menninger asked if there would be another extra payment on loan. M. Newton indicated if things keep going the way they are he sees the payment in the near future. // Lienesch asked how much tuition had increased this year. M. Newton said 4%. He also said school enrollment is stable and not going down. P. Reiter asked about the kitchen equipment and if it had been purchased. M. Newton explained it has and paid out of Scripts and Lottery. H. Menninger asked if M. Newton had seen much difference in the way we are handling chicken dinner now as compared to having it on Sunday during the three-day festival. M. Newton stated it was down a little this year versus the 2019 festival. **How has he impacted the STJB Vision this month: (Bring people - body, mind and soul - to Christ)?** By planning/holding Festival which provides a wonderful opportunity to bring church, employees and the community together in support of SJB. Continuous focus on maintaining financially stable parish through adequate collections, expense control, balance sheet management, and budgetary accuracy. Also enhancing our infrastructure through effective use of donated funds.

Pastoral Associate/Director of Religious Education: T. Palmer reported six people received sacraments on Pentecost Sunday weekend. Two adults received Sacraments of initiation, one adult was received into full communion and three teens completed their Sacraments of Initiation. On 6-24 one teen received First Communion at the 11:15 am Mass. //VBS was a success. Kelly Ante lead the group for the entire week including all preparation. T. Palmer thanked her and the volunteers. There were 69 participants and 27 youth volunteers' who learned about the parts of the Mass and the importance of vocations. //The teens who were able to go to the Steubenville Conference had a great experience and want to return. The conference was on how to be fearless. //Volunteer night on 6-24 with Father Jeff was also successful. About 20 teens and two adult volunteers were present. //Evangelization inventory is complete for Beacons of Light Phase 0. A special thanks goes out to E. Hollis and Deacon Don who helped with adult volunteer group inventories. //Father Jeff's farewell weekend was well attended. The 11/15 am Mass had almost 500 people. T. Palmer thanks the hospitality ladies and teens who helped make this event a success. //Near Term Activities (Underway/Planned): The Welcome weekend for Father Ruwe was successful. //Slugfest for grades 7 through 12 in July. // Create PSR and Confirmation Schedules. //T. Palmer moving into her new role as Pastoral Associate. **How has she impacted the STJB Vision this month: (Bring people – body, mind, and soul – to Christ)?** She impacted the STJB Vision for

body, mind and soul with VBS which provided opportunities in all areas through prayer, music and games. She helped the mind and soul with the trip to Steubenville for the teens.

School Principal: Nicole Herrmann reports June was full of finishing the school year and completing end of year reports. All teaching positions have been filled. She reports the following have been ordered and are now working on organizing deployment and supply chain issues: Clevertouch Boards; Teacher Laptops and Chromebooks; Student Chromebooks 4th through 8th grades. //Near Term Activities (underway/planned): N. Herrmann plans to take some time off in July and prepare for the office to reopen on August 1. She is planning and organizing the 22/23 school year and continues to field interest/intentions of new families for the 22/23 school year. **How has she impacted the STJB Vision this month:** (bring people - body, mind and soul - to Christ)? She has impacted the vision this month by the staff working together to successfully close another school year as well as looking toward the beginning of the next year.

Music Director: M. Johnson reports He facilitated the music for the annual graduation Mass along with cantor, flute, harp and bass. //He celebrated sacraments of initiation as part of our anticipatory Mass for Pentecost on Saturday. He saw many people very engaged in the liturgy and the sung responses gave energy of support for the newly baptized. It was a joyful conclusion to the Easter season with choir and brass for the 11:15 am Mass. //He met with the New Pastor and review items pertaining to weekend Masses. //It is customary of the parish choir to adjourn for a summer break following the Feast of Body and Blood of Christ. However, they were willing to stay for extra rehearsals and Mass for Father Jeff's last Mass. The choir was joined by several friends of Father Kemper's and the brass quartet and timpanist. All bid Father Farewell after 14 years. //Near Term Activities (underway/planned): Planning for choir's 22/23 schedule of rehearsals and liturgies. //Planning choir's 22/23 schedule of Choral Anthems (pieces sung by choir during Preparation of Gifts). //Attendance at annual convention of National Association of Pastoral Musicians in late June **How has he impacted the STJB Vision this month** (Bring people - body, mind and soul - to Christ)? The outpouring of support and gratitude for Father Kemper's time at SJB combined with a desire to be hospitable and welcoming to Father Ruwe speaks volumes about the role of community in our journey of faith. Building this culture of community and hospitality will only be a boost to our mission as the area grows and as Catholics decide to move parishes within the Beacon of Light initiative.

Parish Life: P. Reiter explained Parish Life to Father Paul. She then asked if he would think about attending one of their meetings. He said due to the large number of set meetings already on his schedule, immediately upon his arrival at SJB, he does not anticipate being able to add on an additional meeting. She then talked about the wish to have Parish Life celebrate the special marriage dates 25 years, 50 years, etc. P. Reiter then went on to talk about the luncheons and Breakfast Club dates. **How has this group impacted the STJB Vision this month:** (Bring people - body, mind and soul - to Christ)? Parish Life's purpose is to develop and host social activities for the gathering of SJB parishioners to grow together as God's family, to celebrate together each other's lives and to promote Christ's love through outreach to the Community and the world.

Reports from Social Action: K. Nocks reported Bountiful Hearts meal and was sponsored by the parish Social Acton Team. The next Bountiful Hearts meal will be provided by one of the parish home school families. //Feeding Our Children: The state of Ohio is assisting families this summer who are on the school lunch program during the school year so they have money for summer meals. K. Nocks obtained 150 power packs from the Free Store Food Bank. SJB Vacation Bible School made snack bags with the help of K. Ante and delivered them to the children we serve. //Community Garden. Produce is growing thanks to the dedicated gardeners who have made this their annual project. Once harvested produce is distributed through our food pantry, the Bountiful Hearts Meal and food is also distributed to needy families and Senior Citizen groups. //Hopes Journey:

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Sufficient funds are raised to begin the men's home by the end of July. They hope the golf outing in June will be successful and help contribute to this worthy project. //Spanish Mass: Regular attendance continues. There are more requests for special celebrations such as baptisms, Quincentenaries, etc. //Transportation: We have not received many requests, but are ready when needed. //Stephen Ministry: This is a great support ministry to help those struggling with life issues. They are doing more advertising and outreach for care ministers. //El Salvador. Deacon Don wanted to thank all those who made contributions to help support the education of the children in our sister parishes the past year. The new fund drive will begin shortly. Deacon Don is hopeful to travel again for an in person visit next February and that Father Ruwe will be able to travel along and meet those in El Salvador. //Blood Drive: A Hoxworth Blood Drive was held on 7-21 in the new church Gathering Space. It was successful.

Building and Grounds: D. Lohman stated a meeting is scheduled for August and that work is continuing in the Rectory.

Athletic Association: M. Newton reported no meetings until August.

Festival: Raffle ticket mailings are out and signs have been distributed.

Old Business: D. Haller asked for volunteers to meet and greet the first weekend in August: 4 pm H. Menninger; 8:30 am D. Heuser and M. White; 11:15 am D. Lohman and P. Reiter

New Business: H. Menninger asked about the police presence during Masses. M. Newton stated the police are to either pull in front of the church or come inside during Masses. M. Newton and Father Paul will handle any issues with police. Father talked about the festival and acknowledged he would not be able to attend his first festival with SJB. However, the long-scheduled marriage of a family member has been on his calendar for two years and is very important.

Adjournment: Motion: P. Reiter; 2nd M. White

Prayer: Father Paul Ruwe

Submitted by: S. Ruthven 7-19-22